

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on April 13, 2022, at 5:00 pm in the high school library.

Trustees in attendance: Dan Elwell, Zack Anderson, Ben Woods, Paul Sandry, Jessica Martinz, Julie Kreiman and Aaron Parish

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Charlie Appleby and Brenda Clarke, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Anderson, seconded by Trustee Woods, and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- Consideration of Regular Board Meeting Minutes for March 8, 2022
- Consideration of All Bill Approval Lists
- Consideration of Student Activity Report for February, 2022
- Consideration of Surplus Property Resolution – Math Textbooks
- Consideration of \$1000 Glacier Bank Donation for Basketball State Tournament Meals
- Acknowledgement of Student Attendance Agreements
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
  1. Certified Personnel Resignation for Consideration
    - a. Natalie Burton, High School Teacher
    - b. Tawny Kinslow, Elementary Teacher
  2. Substitute Personnel Recommended for Consideration
    - a. Thomas Waddell, 6-12 Substitute Teacher
    - b. Erin Melzer, 9-12 Substitute Teacher
    - c. Monica Norris, K-12 Substitute Teacher
  3. Classified Personnel Recommended for Consideration
    - a. Karen Johnston, Middle School Summer School Paraprofessional
  4. Certified Personnel Recommended for Consideration
    - a. James Benn, Middle School Summer School Teacher
    - b. Bronson Erickson, Middle School Summer School Teacher
    - c. Shauna Pitts, .5 FTE Fifth Grade Teacher SY 2022-23
  5. Extra-Curricular Volunteers Recommended for Consideration
    - a. Jim Benn, High School Track
    - b. Nathan Fasbender, High School Golf
  6. Special Education Contract SY 2022-23
    - a. Ryan Nollan, School Psychologist

### **NEW BUSINESS**

- A. Elementary Math Curriculum Purchase – Board Chair Sandry told Mrs. Clarke the Curriculum Committee may want to meet to discuss the math curriculum proposal. Mrs. Clarke said she would be happy to meet with the committee. She told trustees she and several staff members looked at different math curriculums and traveled to Bozeman to look more in depth at their curriculum. She would like to order soon and schedule staff training.

Trustee Woods said he would like to have a Curricular Committee meeting first.

Item was tabled until the Curriculum Committee can review the proposal.

Dennis Nelson said he has concerns about the curriculum proposal.

Trustee Anderson asked what staff members were involved in the proposal. Mrs. Clarke said Jill Morley, MaryKay Hoveland, Julie Orcutt, Marissa Meyer, Karly Wisher and Erik Gustavson.

Mr. Stack told trustees curriculum purchases will go to the Curriculum Liaison before moving forward.

- B. FY21 Financial Audit Report – Mrs. Porrovecchio told board members the FY21 audit wrapped up in March. Auditor Jon Mahrt did the exit conference with Superintendent Stack, Trustee Martinz and Mrs. Porrovecchio. There are no audit findings. Net position increased, likely due to Covid funds. The audit was a single audit because the district expended over \$750,000 in Federal funds, also likely due to Covid funds. The audit is on the website, along with past audits. It was also mailed to the Daily Interlake, submitted to the Office of Public Instruction and will be submitted to the Federal Clearinghouse.

A motion to approve the FY21 Financial Audit Report was made by Trustee Anderson, seconded by Trustee Elwell, and approved with unanimous votes of the elementary and high school trustees.

- C. Request for County to Conduct FY23 Elections – Mrs. Porrovecchio told trustees most county election departments run school elections. Flathead County has indicated they may be able to do so in the future. The district must submit a request to the county by June 1.

A motion to approve the Request for County to Conduct FY23 Elections was made by Trustee Anderson, seconded by Trustee Martinz, and approved with unanimous votes of the elementary and high school trustees.

- D. Board Policy 3100, Students, First Reading – Superintendent Stack explained the policy for exceptional circumstances for admitting 4 year olds into the K-1 classroom. He said the district previously questioned whether the policy was needed or not. The board has been approving each 4 year old. The state is auditing districts and may be able to recoup funding for previously approved 4 year olds. Mr. Stack suggested scheduling another board meeting for the 2<sup>nd</sup> reading of the policy so it could be submitted to OPI.
- E. Board Policy 1425 Review – Board Chair Sandry told trustees there have been recent abstentions from voting. There are reasons to abstain, when it's dictated in law, but otherwise trustees should vote.

Dennis Nelson asked why the policy was addressed. He would like to see all the policies offered by MTSBA.

- F. Trustee Workshop – Trustees scheduled a board workshop for May 25<sup>th</sup> at 5:00 pm. Board Chair Sandry asked trustees to email him with potential agenda items.

Trustee Kreiman requested the Curriculum Committee meet to discuss the elementary math proposal. She said Mrs. Clarke has talked about the purchase the past few months.

There were no committee reports.

### **PRINCIPALS' REPORTS**

Mr. Hansen told trustees about the job fair, PE and art interviews, testing at the high school, spring sports and moving to Class A after next year.

Mrs. Clarke reported about the math curriculum, SBAC testing, the Close Up trip and enrichment clusters.

Mr. Appleby spoke about middle school track, a regional principal meeting, and upcoming field trips.

Trustee Elwell commented about the high school band festival. He also told trustees middle school hurdler Austin Savik fell down on the first hurdle at the track meet, recovered, and won the race.

Trustee Anderson introduced Mac Kirk, the district property and liability insurance agent. He also thanked the administrators and teachers in the room.

**SUPERINTENDENT REPORT**

Mr. Stack reported the air conditioning was installed on the activity bus. The cost for installation will be split with the bus dealer. The district portion is approximately \$11,000 and OPI gave the district permission to pay the invoice from the Bus Depreciation Fund. He also reported all water quality testing is done and passed inspection. He thanked Mike McGill and his crew. He told them OPI will be on campus next week to do an OCR audit on the high school CTE programs. As part of the audit, a survey was disseminated to parents, students and staff. Lastly, he talked to them about new cameras and a buzzer entry system. He hopes to discuss recommendations with the Facility and Finance Committees soon. The system will likely be over \$80,000, so the district will have to go out to bid. He said it is about safety and security of students and staff.

Carrie Wyatt mentioned she sent contact information for Systems NW, a security company, to Mr. Appleby.

**FUTURE MEETING SCHEULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, May 11, 2022
- o Wednesday, June 8, 2022
- o Wednesday, June 29, 2022
- o Wednesday, July 13, 2022
- o Wednesday, August 17, 2022

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Elwell, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:34 pm

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District Clerk

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Chairperson