

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on August 18, 2021, at 4:59 pm in the high school library.

Trustees in attendance: Sandry, Woods, Anderson, Elwell, Parish & Kreiman

Trustees absent: Martinz

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Clarke, Hansen & Appleby, staff members and community members.

Pledge of Allegiance

Comments on non-agenda items:

Student Grace Miller asked the board to consider masks for elementary students. She told them masks would align with the Four B's the elementary uses.

Parent Rebecca Miller asked the board for information on how the school will keep students and staff safe. Her questions included contact tracing, social distancing, if the school has stayed in contact with the hospital and at what point would the board consider more stringent protocols?

Superintendent Stack told Mrs. Miller he will send a letter to parents this week that will answer some of her questions. He told her contact tracing is complicated by HB 702 and contact tracing and quarantining will be done by the county.

Community member Connie Ciabatonni clarified masks are optional and people can wear them if they are concerned.

A motion to approve the consent agenda, with the removal of Consent Agenda item 2. b was made by Trustee Elwell, seconded by Trustee Parish, and **approved** by unanimous vote of the elementary and high school trustees.

- Consideration of Regular Board Meeting Minutes for July 14, 2021
- Consideration of All Bill Approval Lists
- Consideration of Student Activity Reports for June & July, 2021
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Classified Personnel Resignation for Consideration
 - a. Joe Magaddino, Transportation
 2. Classified Personnel Recommended for Consideration
 - a. Jeannine Reichenbach, Paraprofessional/Secretary
 - b. Roger Goodwin, Transportation
 - c. Alicia Woldstad, Paraprofessional
 3. Classified Temporary Personnel Recommended for Consideration
 - a. Jon Hatch, 2021-22 School Year Daytime Custodian
 4. Classified Substitute Personnel Recommended for Consideration
 - a. Krystal Dusenberry, Transportation
 5. Certified Substitute Personnel Recommended for Consideration
 - a. Kathy Skinner, K-8 Substitute
 - b. Chelsea Butler, 6-12 Substitute
 - c. Trisha Knobloch, K-12 Substitute
 6. Certified Personnel Recommended for Consideration
 - a. Roxanne Thurman, Middle School Math
 7. Administrative Personnel Recommended for Consideration
 - a. Rob Tracy, Transportation Advisor Contract
 8. Extra-Curricular Personnel Recommended for Consideration

- a. Heather Epperly, Elementary Music Advisor
 - b. Elizabeth Fetterhoff, Middle School Student Council Advisor
 - c. Randi Tunnell, Middle School Band Advisor
 - d. Lon Savik, Middle School Football Coach
 - e. Joseph Lamb, Middle School Football Coach
 - f. John Hollow, High School Yearbook Advisor
 - g. Roxanne Thurman, Freshman/C Team Volleyball Coach
9. Extra-Curricular Volunteers Recommended for Consideration
- a. Craig Schmit, Middle School Football
 - b. Seth Campbell, Middle School Football
 - c. Jaron West, Middle School Football

NEW BUSINESS

- A. District Van Usage – Superintendent Stack told the board they had previously approved selling the 2007 Chevy and 2007 Ford vans. There was recent legislation allowing the use of the vans for transporting students, except for home to school bus routes. A CDL is not required to drive the vans and smaller athletic groups can use them. He recommended the Transportation Committee meet and look at transportation options since there is a bus driver shortage. Discussion followed regarding the safety of the vans. Transportation Director Walker told trustees there is training for staff members before they drive the vans.

A motion to approve the vans for use was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- B. School Bus Transportation Mask Requirement – Superintendent Stack told trustees the mask requirement on school buses was put in place last February at the Federal level. He told them noncompliance could affect the district's Federal funding, which is approximately \$600,000 per year, and includes funding for the SRO. He asked them to approve masking on buses. Trustee Anderson said he has followed the MTSBA discussion. He said the board doesn't vote on other laws we have to follow and that he didn't think it needed a motion. Community Member Norah Morrison asked if the requirement will be enforced. Board discussion followed. No action was taken.
- C. Policy Review & Adoption
1. 1310 District Policy & Procedures – Superintendent Stack told the board he included all the required policies from MTSBA. They are required by state law, federal law, legislative action, etc. He said the former superintendent had the policy updates but didn't get to them. Board discussion followed. Agenda Items C and D were tabled. Policy changes will be considered over the next few board meetings.
- D. Policy Review & Adoption – Superintendent Stack
1. See attached list
- E. Cooperative Sports/Activities Agreement with Swan River School District – Mr. Porrovecchio told the board this will be the 2nd year with the agreement in place. The agreement allows Swan River students to participate in football and track at no cost to them, in exchange their staff members who coach at Bigfork School District are allowed to take leave for coaching duties. Trustee Anderson confirmed there is not a cost to the district.

A motion to approve the Cooperative Sports/Activities Agreement with Swan River School District was made by Trustee Anderson, seconded by Trustee Parish, and approved by unanimous vote of the elementary and high school trustees.

- F. District Substitute Wage Increase – Mrs. Porrovecchio asked trustees to make permanent the

substitute wages they had temporarily increased last school year. If the increase is approved, the substitute teacher rate is still less than area schools.
Board discussion followed.

A motion to increase certified substitute wages to \$90 per day, noncertified substitute wages to \$85 per day, and the classified substitute wages as proposed, was made by Trustee Anderson, seconded by Trustee Woods, and approved with affirmative votes from Trustees Anderson, Woods, Kreiman, Parish and Elwell. Trustee Sandy opposed.

- G. Transportation Route 17 Contract – Mr. Walker explained Debbie Thompson retired in June. The district requested proposals. Krystal Dusenberry submitted a proposal and purchased a bus from Superior School District. The bus will be ready to go on routes when school starts.

A motion to approve Transportation Route 17 Contract with Krystal Dusenberry was made by Trustee Anderson, seconded by Trustee Parish, and approved by unanimous vote of the elementary and high school trustees.

- H. Approval of Elementary and High School 2020-21 Trustee's Reports – Mrs. Porrovecchio explained the Trustee's Reports are completed in the OPI program called Maefairs. The reports are due to the county, OPI and are reviewed by the auditor. The reports include balance sheets for all funds and a schedule of revenues and expenditures for all funds. The reports will be posted to the school webpage along with past Trustee's Reports.
Trustee Anderson said the Finance Committee went through the reports at the meeting on Monday and asked if anyone had questions.

A motion to approve the High School 2020-21 Trustee's Report was made by Trustee Anderson, seconded by Trustee Woods and approved by unanimous vote of the elementary and high school trustees.

A motion to approve the Elementary 2020-21 Trustee's Report was made by Trustee Kreiman, seconded by Trustee Anderson and approved by unanimous vote of the elementary trustees.

- I. Approval of Elementary and High School 2021-22 Budgets – Mrs. Porrovecchio briefly went over the budgeted fund budgets, noting the Transportation funds had the biggest change from last year. Last year the district budgeted for additional routes if needed due to Covid. Trustee Anderson commented the Finance Committee went over the budgets and said the Elementary budgets total \$7,016,069.83 and the High School budgets total \$5,689,987.10.

A motion to approve the Elementary 2021-22 Budget was made by Trustee Anderson, seconded by Trustee Kreiman and approved by unanimous vote of the elementary trustees.

A motion to approve the High School 2021-22 Budget was made by Trustee Anderson, seconded by Trustee Elwell and approved by unanimous vote of the elementary and high school trustees.

- J. Approval of Elementary and High School Apportionment of Ending Cash Balances – Mrs. Porrovecchio asked the trustees to approve the ending cash balances for the budgeted funds as of June 30, 2021. She told them the general funds, transportation funds and retirement funds have full reserves. The rest of the fund balances are reappropriated to help fund the 2021-22 budgets.

A motion to approve the Elementary Apportionment of Ending Cash Balances was made by Trustee Kreiman, seconded by Trustee Woods, and approved by unanimous vote of the elementary trustees.

A motion to approve the High School Apportionment of Ending Cash Balances was made by Trustee Woods, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

There were no committee reports.

PRINCIPAL REPORTS

Mr. Appleby spoke to the trustees about the upcoming school year.

Mrs. Clarke also reported on the upcoming school year. She told trustees she will send them an email with student data.

Mr. Hansen talked about the coming school year and professional development opportunities.

Mr. Porrovecchio gave a brief report on fall athletics. He told trustees he is concerned about the lack of bus drivers.

SUPERINTENDENT REPORT

Mr. Stack told trustees he has been busy meeting with administrators. He told the board Jennifer Coronado was hired earlier in the summer and never signed her contract. Bradley Cosper, Network Administrator, submitted his resignation today.

5:51 Trustee Elwell left the meeting.

Mr. Stack said the district office is looking at what other schools are doing for IT needs. He said teachers will be back on campus August 30 and he is looking forward to kids starting school on September 7. He told the trustees there will need to be a board meeting next week to hire a bus mechanic and a couple high school advisor positions.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, September 8, 2021
- o Wednesday, October 13, 2021
- o Wednesday, November 10, 2021
- o Wednesday, December 8, 2021
- o Wednesday, January 12, 2022
- o Wednesday, February 9, 2022
- o Wednesday, March 9, 2022
- o Wednesday, April 13, 2022

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Woods, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:53 pm

District Clerk

Chairperson