

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on July 14, 2021, at 5:00 pm in the high school library.

Trustees in attendance: Woods, Anderson, Kreiman, Sandry, Martinz and Elwell

Trustees absent: Parish

Also in attendance were Superintendent Tom Stack, Business Manager Lacey Porrovecchio, Principals Clarke, Hansen and Appleby, staff members and community members.

Pledge of Allegiance

Superintendent Stack introduced himself and spoke briefly about what he has been working on the first 2 weeks of the job.

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Elwell, seconded by Trustee Woods, and **approved** by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Anderson, seconded by Trustee Kreiman, and **approved** by unanimous vote of the elementary and high school trustees.

- Consideration of Regular Board Meeting Minutes for June 21, 2021
- Consideration of All Bill Approval Lists
- Consideration of Flathead Crossroads Interlocal Agreement for 2021-22
- Consideration of Evergreen Special Services Preschool Program Interlocal Agreement for 2021-22
- Consideration of Surplus Property Resolution – 2007 Chevrolet Express 3500 & 2007 Ford E350 Super Duty
- Consideration of Echo Lake Café Donation - \$1,190 to Food Service Department to Cover Student Lunch Balances
- Consideration of Transportation Interlocal Agreements for the Transportation of Students for School Year 2021-22
  1. Creston School District
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
  1. Classified Resignation Recommended for Consideration
    - a. Shawn DelMargo, Transportation
  2. Classified Substitute Recommended for Consideration
    - a. Jeff Frank, Custodian
  3. Certified Personnel Recommended for Consideration
    - a. Logan Swenson, Elementary Summer School
  4. Administrative Personnel Recommended for Consideration
    - a. Danny Walker, Transportation Director
  5. Classified Personnel Recommended for Consideration
    - a. Harold Lee Sturdevant Jr., Transportation
  6. Extra-Curricular Personnel Recommended for Consideration
    - a. Sam Moderman, Assistant Cross Country Coach
    - b. James Steyee, Assistant Cross Country Coach
    - c. Josh Feller, Junior Varsity Volleyball Coach
    - d. Adam Jordt, Assistant Football Coach
    - e. Tristen Clark, Assistant Football Coach
    - f. Connor Coleman, Assistant Football Coach
    - g. Ed Buttrey, Assistant Football Coach
    - h. Maddy Jones, Assistant Girls Soccer Coach

- i. Matt Killian, Assistant Boys Soccer Coach
  - j. Logan Swenson, 8<sup>th</sup> Grade Girls Volleyball Coach
  - k. Rick Baird, 7<sup>th</sup> Grade Girls Volleyball Coach
7. Extra-Curricular Volunteers Recommended for Consideration
- a. Jessica Johnson, Cross Country
  - b. Eric Thorness, High School Football
  - c. Dustin Hinzman, High School Football
  - d. Brian Tanko, Girls Soccer
  - e. Dan Elwell, Middle School Football

### **OLD BUSINESS**

- A. 2021-22 Physical Therapist Contract – Mr. Stack asked trustees to approve the Physical Therapist contract with the rate increased to \$55 per hour. He explained the rate aligns with other PTs, and is a minor total increase over last school year.

A motion to approve the 2021-22 Physical Therapist Contract was made by Trustee Anderson, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

### **NEW BUSINESS**

- A. National School Lunch Program (NSLP) Seamless Summer Option – Mr. Stack told trustees the administration decided not to pursue the free meal program last school year because it was initially a temporary option that got extended. It is an option for the coming school year and Mr. Stack recommended we do it to help the people in our community. Board discussion followed.

A motion to approve the National School Lunch Program (NSLP) Seamless Summer Option was made by Trustee Elwell, and seconded by Trustee Kreiman. Trustees Elwell, Kreiman and Martinz voted in favor of the motion, with Trustees Anderson, Woods & Sandry opposed. Motion failed.

- B. Records Retention Disposal– Mrs. Porrovecchio asked trustees to approve the disposal of district records including claims, county reports, and personnel records. The state Records Retention Schedule was followed. Mrs. Porrovecchio also asked if trustees would prefer future disposal requests go on the consent agenda. The consensus was yes.

A motion to approve Records Retention Disposal was made by Trustee Woods, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

- C. MTSBA Vote on Association Business – Mr. Stack told the board they can vote on MTSBA business if they would like. He also told them board policy is out of date and he will be working on that. Board discussion followed.

A motion to approve the MTSBA Association Business was made by Trustee Anderson, and seconded by Trustee Martinz. Trustees Anderson, Martinz and Kreiman voted in favor of the motion, with Trustees Woods, Sandry and Elwell opposed. Motion failed.

### **COMMITTEE REPORTS**

Board Chair Sandry will send out committee assignments.

A Finance Committee meeting will be scheduled before the August board meeting.

### **PRINCIPAL REPORTS**

Mrs. Clarke talked to the board about the summer school session and working with Mr. Stack on plans for next school year.

Mr. Appleby reported on middle school summer school and the summer workshop with teachers.

Mr. Hansen talked about summer school. He told the board Mrs. Heupel is a presenter at Montana Summer Institute.

**SUPERINTENDENT REPORT**

Mr. Stack told trustees he will continue to meet with each board member to get to know them.

**FUTURE MEETING SCHEULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, August 18, 2021
- o Wednesday, September 8, 2021
- o Wednesday, October 13, 2021
- o Wednesday, November 10, 2021
- o Wednesday, December 8, 2021
- o Wednesday, January 12, 2022
- o Wednesday, February 9, 2022
- o Wednesday, March 9, 2022
- o Wednesday, April 13, 2022

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Kreiman, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:28 pm

\_\_\_\_\_  
District Clerk

\_\_\_\_\_  
Chairperson

07/14/21  
16:01:16

BIGFORK SCHOOLS  
Reconciliation Report for 06/01/21 to 06/30/21

Page: 1 of 1  
Report ID: S100R

Statement of Activity Closing Balance	224298.21
Plus Outstanding Checks	4972.78
Minus Outstanding Deposits	0.00
	-----
Balance	229270.99
Minus Receipts in Transit	40.00
	-----
Statement Balance	229230.99
Debits	
Checks Cleared	3798.55
Misc Charges	30.61
	-----
<b>Total Debits</b>	<b>3829.16</b>
Credits	
Deposits Cleared	11956.63
Misc Earnings	0.00
	-----
<b>Total Credits</b>	<b>11956.63</b>

✓  
L  
7.14.21



PO Box 308  
Bigfork, MT 59911

RETURN SERVICE REQUESTED

>000342 3178959 0001 092504 10Z

01989589  
MSP 53

BIGFORK SCHOOL DISTRICT  
PO BOX 188  
BIGFORK MT 59911-0188

# Statement Ending 06/30/2021

BIGFORK SCHOOL DISTRICT

Page 1 of 4

Account Number: XXXXXXXXXXXX2409

## Managing Your Accounts

 Client Contact Center 855-342-3400

 Website firstinterstate.com



# Avoid an interruption to recurring payments.

Confirm your card number and expiration date today.

If you have a First Interstate debit or credit card on file with a utility company or other service, you need to make sure your card information is current.

## Summary of Accounts



Account Type	Account Number	Ending Balance
ANALYZED BUSINESS CHECKING	XXXXXXXXXXXX2409	\$229,230.99 ✓

LF  
7.4.21

THIS FORM IS PROVIDED TO HELP BALANCE YOUR STATEMENT

HOW TO BALANCE YOUR ACCOUNT

ACCOUNT RECONCILEMENT PRINCIPLES ARE FAIRLY SIMPLE. IT IS NECESSARY TO FIND ITEMS IN YOUR CHECKBOOK WHICH THE BANK HAS NOT YET PROCESSED...

- 1. SORT CHECKS AND DEPOSITS INTO NUMBER OR DATE ORDER.
2. MARK OFF (✓) EACH ITEM AGAINST YOUR CHECKBOOK. THOSE NOT MARKED WILL BE OUTSTANDING ITEMS. ALSO NOTE ANY BANK OR OTHER CHARGES, OR AUTOMATIC DEPOSITS ON THE STATEMENT. NOT IN YOUR CHECKBOOK.
3. FILL IN THE FOLLOWING FORM FOR EASY RECONCILEMENT.

Form with fields for CHECKBOOK BALANCE, ADD ANY DEPOSITS INCLUDING AUTOMATIC DEPOSITS NOT YET ENTERED IN YOUR CHECKBOOK, SUB-TOTAL, SUBTRACT SERVICE CHARGE HERE AND IN YOUR CHECKBOOK, IF SAVINGS TRANSFER ACCOUNT, ADD SAVINGS INTEREST, SUBTRACT ANY AUTOMATIC LOAN PAYMENTS OR OTHER AUTOMATIC CHARGES NOT YET ENTERED IN YOUR CHECKBOOK, ADJUSTED CHECKBOOK BALANCE.

Form with fields for CHECKING BALANCE SHOWN ON THIS STATEMENT, ADD SAVINGS TRANSFER ACCOUNT, ADD SAVINGS BALANCE, ADD DEPOSITS OUTSTANDING, SUB-TOTAL, CHECKS OUTSTANDING WRITTEN BUT NOT YET CHARGED TO YOUR ACCOUNT, CHECK NO, AMOUNT, SUB TOTAL, SUBTRACT TOTAL CHECKS OUTSTANDING, ADJUSTED STATEMENT BALANCE.

ADJUSTED CHECKBOOK BALANCE AND CHECKBOOK BALANCE SHOULD AGREE

ADJUSTED STATEMENT BALANCE AND CHECKBOOK BALANCE SHOULD AGREE

To report a lost or stolen ATM or First Interstate Debit Card call 1-888-752-3332 between the hours of 7:30 AM – 6:00 PM Mountain Time. Before or after hours call the Lost or Stolen Service at 1-800-342-6599.

Information for Consumer Checking and Savings Account Customers:

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS

Telephone us or write us at the phone number and/or address on the front of this statement as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt.

- (1) Tell us your name and account number (if any).
(2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
(3) Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

Information for Balance Plus Overdraft Checking Customers:

BALANCE SUBJECT TO INTEREST RATE

We figure the interest charge on your account by applying the periodic rate to the "daily balance" of your account for each day in the billing cycle. To get the "daily balance" we take the beginning balance of your account each day, add any new advances and fees, and subtract unpaid interest or other finance charges and any payments or credits.

WHAT TO DO IF YOU THINK YOU FIND A MISTAKE ON YOUR STATEMENT

If you think there is an error on your statement, write to us (on a separate sheet) at the address shown on the front of this statement

In your letter, give us the following information:

- Account information: Your name and account number.
Dollar amount: The dollar amount of the suspected error.
Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors in writing. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake you will not have to pay the amount in question or any interest or other fees related to that amount.
While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
We can apply any unpaid amount against your credit limit.

CSTHTADV 1071 0001 127 07 20210702 PG 1 OF 2 0-0 39931086.2 01989569

## ANALYZED BUSINESS CHECKING-XXXXXXXXXXXX2409

### Account Summary

Date	Description	Amount
05/29/2021	Beginning Balance	\$221,103.52
	6 Credit(s) This Period	\$11,956.63
	11 Debit(s) This Period	\$3,829.16
06/30/2021	Ending Balance	\$229,230.99

### Account Activity

Post Date	Description	Debits	Credits	Balance
05/29/2021	Beginning Balance			\$221,103.52
05/29/2021	953205952880 MERCHANT BNKCD DEPOSIT		\$130.00 ✓	\$221,233.52
05/30/2021	953205952880 MERCHANT BNKCD DEPOSIT		\$163.50 ✓	\$221,397.02
06/01/2021	CHECK # 34017	\$364.00 ✓		\$221,033.02
06/03/2021	953205952880 MERCHANT BNKCD FEE	\$4.95		\$221,028.07
06/03/2021	953205952880 MERCHANT BNKCD DISCOUNT	\$25.66		\$221,002.41
06/04/2021	DEPOSIT		\$1,845.90 ✓	\$222,848.31
06/07/2021	CHECK # 34024	\$105.95		\$222,742.36
06/07/2021	CHECK # 34025	\$828.00		\$221,914.36
06/11/2021	DEPOSIT		\$7,710.23 ✓	\$229,624.59
06/17/2021	DEPOSIT		\$52.00 ✓	\$229,676.59
06/22/2021	CHECK # 34026	\$537.85		\$229,138.74
06/22/2021	CHECK # 34027	\$427.17		\$228,711.57
06/23/2021	CHECK # 34031	\$814.29		\$227,897.28
06/24/2021	CHECK # 34028	\$157.50		\$227,739.78
06/24/2021	CHECK # 34032	\$419.02		\$227,320.76
06/28/2021	CHECK # 34029	\$144.77		\$227,175.99
06/30/2021	DEPOSIT		\$2,055.00 ✓	\$229,230.99
06/30/2021	Ending Balance			\$229,230.99

### Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
34017	06/01/2021	\$364.00	34026	06/22/2021	\$537.85	34029	06/28/2021	\$144.77
34024*	06/07/2021	\$105.95	34027	06/22/2021	\$427.17	34031*	06/23/2021	\$814.29
34025	06/07/2021	\$828.00	34028	06/24/2021	\$157.50	34032	06/24/2021	\$419.02

\* Indicates skipped check number

### Daily Balances

Date	Amount	Date	Amount	Date	Amount
05/29/2021	\$221,233.52	06/07/2021	\$221,914.36	06/24/2021	\$227,320.76
05/30/2021	\$221,397.02	06/11/2021	\$229,624.59	06/28/2021	\$227,175.99
06/01/2021	\$221,033.02	06/17/2021	\$229,676.59	06/30/2021	\$229,230.99
06/03/2021	\$221,002.41	06/22/2021	\$228,711.57		
06/04/2021	\$222,848.31	06/23/2021	\$227,897.28		

### Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

CSTMTADV 1071 0001 127 07 20210702 PG 2 OF 2  
01989589 39931086.2 0-0

**First State** CHECKING DEPOSIT  
 DATE 6/4/21 CASH 6.00  
 DEPOSIT TO ACCOUNT NUMBER 100142409  
 NAME Bigfork Schools  
 CHECKS ON TOTAL FROM OTHER SCS 1076.90  
 LESS CASH D/P 1076.90  
 NET DEPOSIT \$ 1076.90  
 45300169624

#000000000 06/04 \$1,845.90

**First State** CHECKING DEPOSIT  
 DATE 6/11/21 CASH 2.96  
 DEPOSIT TO ACCOUNT NUMBER 100142409  
 NAME Bigfork Schools  
 CHECKS ON TOTAL FROM OTHER SCS 7103.25  
 LESS CASH D/P  
 NET DEPOSIT \$ 7710.23  
 45300169624

#000000000 06/11 \$7,710.23

**First State** CHECKING DEPOSIT  
 DATE 6/17/21 CASH 35.00  
 DEPOSIT TO ACCOUNT NUMBER 100142409  
 NAME Bigfork Schools  
 CHECKS ON TOTAL FROM OTHER SCS 17.00  
 LESS CASH D/P  
 NET DEPOSIT \$ 52.00  
 45300169624

#000000000 06/17 \$52.00

**First State** CHECKING DEPOSIT  
 DATE 6/30/21 CASH 55.00  
 DEPOSIT TO ACCOUNT NUMBER 100142409  
 NAME Bigfork Schools  
 CHECKS ON TOTAL FROM OTHER SCS 2000.00  
 LESS CASH D/P 2055.00  
 NET DEPOSIT \$ 2055.00  
 45300169624

#000000000 06/30 \$2,055.00

BIGFORK SCHOOL DISTRICT  
 CHECK NO. 34017 DATE 06/17/21  
 ACTIVITY ACCOUNT 100142409  
 PAY Three Hundred Forty-Four Dollars and Six Cents  
 WILL PAY TO CELEBRATE BIRTH & PARTY  
 2128 HWY 97  
 BIGFORK MT 59711

#000034017 06/01 \$364.00

BIGFORK SCHOOL DISTRICT  
 CHECK NO. 34024 DATE 06/12/21  
 ACTIVITY ACCOUNT 100142409  
 PAY One Hundred Fifty Dollars and Ninety-Five Cents  
 WILL PAY TO BARNES BOOKS  
 PO BOX 317  
 BIGFORK MT 59711

#000034024 06/07 \$105.95

BIGFORK SCHOOL DISTRICT  
 CHECK NO. 34025 DATE 06/17/21  
 ACTIVITY ACCOUNT 100142409  
 PAY Eight Hundred Twenty-Eight Dollars and Six Cents  
 WILL PAY TO JOYSTAR BIRTH BASKET  
 2000 HWY 97  
 BIGFORK MT 59711

#000034025 06/07 \$828.00

BIGFORK SCHOOL DISTRICT  
 CHECK NO. 34026 DATE 06/17/21  
 ACTIVITY ACCOUNT 100142409  
 PAY Five Hundred Thirty-Six Dollars and Eighty-Five Cents  
 WILL PAY TO BILLY STEVE LAMB  
 PO BOX 1218  
 BIGFORK MT 59711

#000034026 06/22 \$537.85

BIGFORK SCHOOL DISTRICT  
 CHECK NO. 34027 DATE 06/17/21  
 ACTIVITY ACCOUNT 100142409  
 PAY Four Hundred Twenty-Six Dollars and Seventeen Cents  
 WILL PAY TO CLARICE BRIDGES  
 16 WEST BARNES DRIVE  
 BIGFORK MT 59711

#000034027 06/22 \$427.17

BIGFORK SCHOOL DISTRICT  
 CHECK NO. 34028 DATE 06/17/21  
 ACTIVITY ACCOUNT 100142409  
 PAY One Hundred Fifty-Six Dollars and Fifty Cents  
 WILL PAY TO CELEBRATE BIRTH & PARTY  
 2128 HWY 97  
 BIGFORK MT 59711

#000034028 06/24 \$157.50

BIGFORK SCHOOL DISTRICT  
 CHECK NO. 34029 DATE 06/17/21  
 ACTIVITY ACCOUNT 100142409  
 PAY One Hundred Forty-Four Dollars and Seventy-Seven Cents  
 WILL PAY TO PHELPS, JUNE  
 25 HICKORY LN  
 BIGFORK MT 59711

#000034029 06/28 \$144.77

BIGFORK SCHOOL DISTRICT  
 CHECK NO. 34031 DATE 06/17/21  
 ACTIVITY ACCOUNT 100142409  
 PAY Eight Hundred Fourteen Dollars and Twenty-Five Cents  
 WILL PAY TO B&B FINANCIAL GROUP  
 PO BOX 317  
 BIGFORK MT 59711

#000034031 06/23 \$814.29

BIGFORK SCHOOL DISTRICT  
 CHECK NO. 34032 DATE 06/17/21  
 ACTIVITY ACCOUNT 100142409  
 PAY Four Hundred Sixty-Six Dollars and Two Cents  
 WILL PAY TO LAMAR VALLEY PRODUCTIONS  
 2113 LAMAR VALLEY RD  
 BIGFORK MT 59711

#000034032 06/24 \$419.02

08/13/21  
09:09:48

BIGFORK SCHOOLS  
Reconciliation Report for 07/01/21 to 07/30/21

Page: 1 of 1  
Report ID: S100R

Statement of Activity Closing Balance	214728.09
Plus Outstanding Checks	5582.66
Minus Outstanding Deposits	0.00
	-----
Balance	220310.75
Minus Receipts in Transit	40.00
	-----
Statement Balance	220270.75 ✓HP

Debits

Checks Cleared	10575.29
Misc Charges	4.95
	-----
<b>Total Debits</b>	<b>10580.24</b>

Credits

Deposits Cleared	1620.00
Misc Earnings	0.00
	-----
<b>Total Credits</b>	<b>1620.00</b>



PO Box 308  
Bigfork, MT 59911

RETURN SERVICE REQUESTED

>000335 3425255 0001 092504 10Z

00110409 MSP 200  
BIGFORK SCHOOL DISTRICT  
PO BOX 188  
BIGFORK MT 59911-0188

# Statement Ending 07/30/2021

BIGFORK SCHOOL DISTRICT

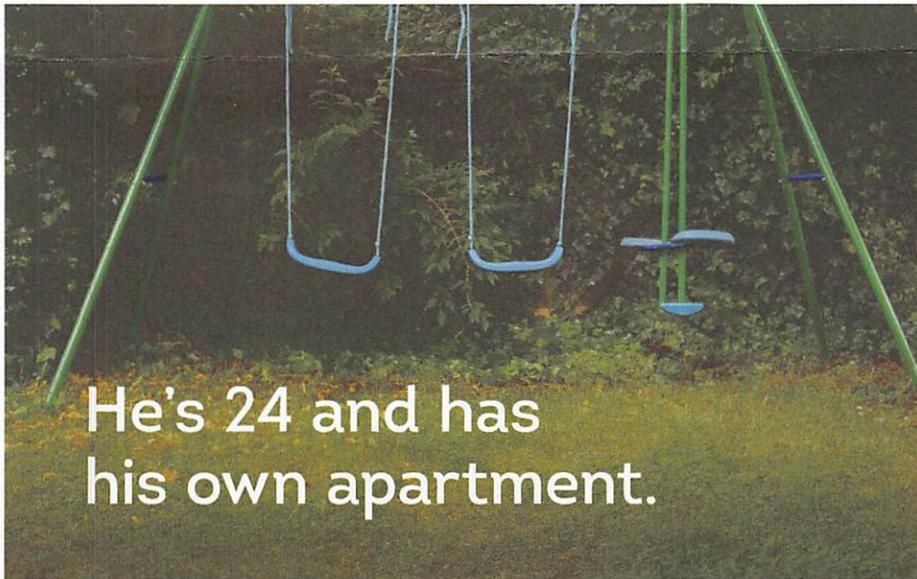
Page 1 of 4

Account Number: XXXXXXXXXXXX2409

## Managing Your Accounts

Client Contact Center 855-342-3400

Website firstinterstate.com



He's 24 and has his own apartment.

Time to make the yard yours again.

For whatever you need in life, a Home Equity Line of Credit can help bring it all home.

Learn more online or in-branch.

## Summary of Accounts



Account Type	Account Number	Ending Balance
ANALYZED BUSINESS CHECKING	XXXXXXXXXXXX2409	\$220,270.75

✓

THIS FORM IS PROVIDED TO HELP BALANCE YOUR STATEMENT

HOW TO BALANCE YOUR ACCOUNT

ACCOUNT RECONCILEMENT PRINCIPLES ARE FAIRLY SIMPLE. IT IS NECESSARY TO FIND ITEMS IN YOUR CHECKBOOK WHICH THE BANK HAS NOT YET PROCESSED. AND THOSE ON THE BANK STATEMENT BUT NOT YET IN YOUR CHECKBOOK. TO YOUR CHECKBOOK BALANCE ADD OR SUBTRACT THE OUTSTANDING BANK STATEMENT ITEMS. AND TO THE STATEMENT BALANCE ADD OR SUBTRACT OUTSTANDING CHECKBOOK ITEMS. THE TWO TOTALS SHOULD AGREE.

- 1. SORT CHECKS AND DEPOSITS INTO NUMBER OR DATE ORDER.
2. MARK OFF (✓) EACH ITEM AGAINST YOUR CHECKBOOK. THOSE NOT MARKED WILL BE OUTSTANDING ITEMS. ALSO NOTE ANY BANK OR OTHER CHARGES, OR AUTOMATIC DEPOSITS ON THE STATEMENT, NOT IN YOUR CHECKBOOK.
3. FILL IN THE FOLLOWING FORM FOR EASY RECONCILEMENT.

CHECKING BALANCE SHOWN ON THIS STATEMENT
IF SAVINGS TRANSFER ACCOUNT
ADD SAVINGS BALANCE
ADD DEPOSITS OUTSTANDING NOT YET CREDITED TO YOUR ACCOUNT
(INCLUDE ANY AUTOMATIC DEPOSITS EXPECTED, NOT YET CREDITED)
SUB-TOTAL

CHECKS OUTSTANDING WRITTEN BUT NOT YET CHARGED TO YOUR ACCOUNT

Table with 4 columns: CHECK NO., AMOUNT, CHECK NO., AMOUNT. Includes rows for SUB TOTAL and SUBTRACT TOTAL CHECKS OUTSTANDING.

CHECKBOOK BALANCE
ADD ANY DEPOSITS INCLUDING AUTOMATIC DEPOSITS NOT YET ENTERED IN YOUR CHECKBOOK. (BE SURE TO ENTER THEM)
SUB-TOTAL
SUBTRACT SERVICE CHARGE HERE AND IN YOUR CHECKBOOK IF SAVINGS TRANSFER ACCOUNT. ADD SAVINGS INTEREST
SUBTRACT ANY AUTOMATIC LOAN PAYMENTS OR OTHER AUTOMATIC CHARGES NOT YET ENTERED IN YOUR CHECKBOOK (BE SURE TO SUBTRACT FROM CHECKBOOK)
ADJUSTED CHECKBOOK BALANCE

ADJUSTED STATEMENT BALANCE

ADJUSTED STATEMENT BALANCE AND CHECKBOOK BALANCE SHOULD AGREE

ADJUSTED STATEMENT BALANCE AND CHECKBOOK BALANCE SHOULD AGREE

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Telephone us or write us at the phone number and/or address on the front of this statement as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or probably appeared.

- (1) Tell us your name and account number (if any).
(2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
(3) Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

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WHAT TO DO IF YOU THINK YOU FIND A MISTAKE ON YOUR STATEMENT

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Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

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While you do not have to pay the amount in question, you are responsible for the remainder of your balance
We can apply any unpaid amount against your credit limit.

## ANALYZED BUSINESS CHECKING-XXXXXXXXXXXX2409

### Account Summary

Date	Description	Amount
07/01/2021	Beginning Balance	\$229,230.99
	1 Credit(s) This Period	\$1,620.00
	13 Debit(s) This Period	\$10,580.24
07/30/2021	Ending Balance	\$220,270.75

### Account Activity

Post Date	Description	Debits	Credits	Balance
07/01/2021	Beginning Balance			\$229,230.99
07/01/2021	CHECK # 34030	\$255.96		\$228,975.03
07/01/2021	CHECK # 34034	\$458.79		\$228,516.24
07/03/2021	953205952880 MERCHANT BNKCD FEE	\$4.95		\$228,511.29
07/07/2021	CHECK # 34035	\$2,700.00		\$225,811.29
07/27/2021	CHECK # 34039	\$735.00		\$225,076.29
07/27/2021	CHECK # 34040	\$1,199.00		\$223,877.29
07/27/2021	CHECK # 34041	\$321.45		\$223,555.84
07/27/2021	CHECK # 34042	\$586.93		\$222,968.91
07/27/2021	CHECK # 34043	\$268.61		\$222,700.30
07/27/2021	CHECK # 34044	\$68.00		\$222,632.30
07/27/2021	CHECK # 34045	\$290.00		\$222,342.30
07/29/2021	DEPOSIT		\$1,620.00 ✓	\$223,962.30
07/29/2021	CHECK # 34037	\$3,581.28		\$220,381.02
07/30/2021	CHECK # 34038	\$110.27		\$220,270.75
07/30/2021	Ending Balance			\$220,270.75

### Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
34030	07/01/2021	\$255.96	34038	07/30/2021	\$110.27	34042	07/27/2021	\$586.93
34034*	07/01/2021	\$458.79	34039	07/27/2021	\$735.00	34043	07/27/2021	\$268.61
34035	07/07/2021	\$2,700.00	34040	07/27/2021	\$1,199.00	34044	07/27/2021	\$68.00
34037*	07/29/2021	\$3,581.28	34041	07/27/2021	\$321.45	34045	07/27/2021	\$290.00

\* Indicates skipped check number

### Daily Balances

Date	Amount	Date	Amount	Date	Amount
07/01/2021	\$228,516.24	07/07/2021	\$225,811.29	07/29/2021	\$220,381.02
07/03/2021	\$228,511.29	07/27/2021	\$222,342.30	07/30/2021	\$220,270.75

### Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Bigfork Schools  
 CHECKING DEPOSIT  
 DATE 7/29/21  
 DEPOSIT TO ACCOUNT NUMBER 100192409  
 CHECKS ON ACCOUNT 1620.00  
 NEW CHECKS 1620.00  
 SUB TOTAL 1620.00  
 NAME Bigfork Schools  
 DEPOSIT \$ 1620.00  
 15300169624

#00000000 07/29 \$1,620.00

BIGFORK SCHOOL DISTRICT  
 PAY Two Hundred Fifty-Five Dollars and Twenty-Five Cents  
 WILL PAY TO BIGFORK SCHOOLS  
 07/27/21  
 \$255.96

#000034030 07/01 \$255.96

BIGFORK SCHOOL DISTRICT  
 PAY Four Hundred Fifty-Five Dollars and Twenty-Five Cents  
 WILL PAY TO BIGFORK SCHOOLS  
 07/27/21  
 \$458.79

#000034034 07/01 \$458.79

BIGFORK SCHOOL DISTRICT  
 PAY The Thousand Seven Hundred Dollars and Six Cents  
 WILL PAY TO PROFESSIONAL MEDIA INVESTMENTS INC  
 31 SANDYBAY DR  
 DALLAS, TX 75291  
 07/07/21  
 \$2,700.00

#000034035 07/07 \$2,700.00

BIGFORK SCHOOL DISTRICT  
 PAY Three Thousand Five Hundred Eighty-One Dollars and  
 Twenty-Five Cents  
 WILL PAY TO THE STATE OF TEXAS  
 PO BOX 61223  
 DALLAS, TEXAS 75261-1223  
 07/29/21  
 \$3,581.28

#000034037 07/29 \$3,581.28

BIGFORK SCHOOL DISTRICT  
 PAY One Hundred The Dollars and Twenty-Seven Cents  
 WILL PAY TO S&B SPORTS  
 20 BOX 61223  
 DALLAS, TEXAS 75261-1223  
 07/30/21  
 \$110.27

#000034038 07/30 \$110.27

BIGFORK SCHOOL DISTRICT  
 PAY Seven Hundred Twenty-Five Dollars and Six Cents  
 WILL PAY TO BIG FINANCIAL GROUP  
 PO BOX 61223  
 DALLAS, TEXAS 75261-1223  
 07/27/21  
 \$735.00

#000034039 07/27 \$735.00

BIGFORK SCHOOL DISTRICT  
 PAY One Thousand One Hundred Twenty-Five Dollars and Six  
 Cents  
 WILL PAY TO BIG FINANCIAL GROUP  
 PO BOX 61223  
 DALLAS, TEXAS 75261-1223  
 07/27/21  
 \$1,199.00

#000034040 07/27 \$1,199.00

BIGFORK SCHOOL DISTRICT  
 PAY Three Hundred Three Dollars and Twenty-Five Cents  
 WILL PAY TO BIG FINANCIAL GROUP  
 PO BOX 61223  
 DALLAS, TEXAS 75261-1223  
 07/27/21  
 \$321.45

#000034041 07/27 \$321.45

BIGFORK SCHOOL DISTRICT  
 PAY Five Hundred Eighty-Five Dollars and Twenty-Five Cents  
 WILL PAY TO BIG FINANCIAL GROUP  
 PO BOX 61223  
 DALLAS, TEXAS 75261-1223  
 07/27/21  
 \$586.93

#000034042 07/27 \$586.93

BIGFORK SCHOOL DISTRICT  
 PAY Two Hundred Eighty-Eight Dollars and Sixty-Cent Cents  
 WILL PAY TO BIG FINANCIAL GROUP  
 PO BOX 61223  
 DALLAS, TEXAS 75261-1223  
 07/27/21  
 \$268.61

#000034043 07/27 \$268.61

BIGFORK SCHOOL DISTRICT  
 PAY Fifty-Eight Dollars and Six Cents  
 WILL PAY TO BIG FINANCIAL GROUP  
 PO BOX 61223  
 DALLAS, TEXAS 75261-1223  
 07/27/21  
 \$68.00

#000034044 07/27 \$68.00

BIGFORK SCHOOL DISTRICT  
 PAY Two Hundred Eighty Dollars and Six Cents  
 WILL PAY TO BIG FINANCIAL GROUP  
 PO BOX 61223  
 DALLAS, TEXAS 75261-1223  
 07/27/21  
 \$290.00

#000034045 07/27 \$290.00

CSTMTADV 1071 0001 127 07 20210801 PG 2 OF 2  
0-0  
40208035-4  
00110409

**Fw: [EXTERNAL]Retirement**

Alison Wallen <awallen@bigfork.k12.mt.us>

Mon 8/2/2021 11:40 AM

To: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Cc: Tom Stack <tstack@bigfork.k12.mt.us>; Danny Walker <dwalker@bigfork.k12.mt.us>; Rob Tracy <rtracy@bigfork.k12.mt.us>

FYI.

Alison

---

**From:** joseph magaddino <madwop-18@hotmail.com>

**Sent:** Monday, August 2, 2021 11:38 AM

**To:** Alison Wallen <awallen@bigfork.k12.mt.us>

**Subject:** [EXTERNAL]Retirement

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Hi, I'm emailing you to confirm that I intend to retire from driving bus this upcoming school year.

Thanks,  
Joe Magaddino

Get [Outlook for Android](#)

8/9/21

Dear Mr. Stack,

I am delighted to recommend Jeannine Reichenbach for the position of Para/Secretary for the 2021/2022 school year. Ms. Reichenbach has work experience as an office assistant, working as an office manager for a construction company in the valley. Ms. Reichenbach also has been a substitute teacher in the Bigfork School district the past couple of years. She has shown a great ability to show up on short notice and manage the complexities of the job flawlessly. We leaned on her numerous times last school year and she always came through. Ms. Reichenbach is a hardworking, self motivated, and dedicated individual who will fit in well with our school community.

Thank you for considering this recommendation,

Mark Hansen

Principal

Bigfork High School

**Fw: Paraprofessional Recommendation**

Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Thu 8/12/2021 11:11 AM

To: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Matt Porrovecchio  
Bigfork School District  
Activities Director  
Special Services Director  
(W) 837-7420, (M) 249-3653

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**From:** Matt Porrovecchio  
**Sent:** Tuesday, August 3, 2021 12:19 PM  
**To:** Tom Stack <tstack@bigfork.k12.mt.us>  
**Cc:** Alison Wallen <awallen@bigfork.k12.mt.us>  
**Subject:** Paraprofessional Recommendation

Dear Mr. Stack,

I would like to recommend Mrs. Alicia Woldstad to serve as a special education paraprofessional for Bigfork Schools. Alicia earned a Associates of Arts degree from Great Falls College in 2014. She was a substitute teacher and track coach at Heart Butte Schools. Having grown up with and supported an aunt with disabilities gives her a unique insight and understanding into the profession. Alicia comes highly recommended and will make a great addition to our paraprofessional team.

Thank you for your consideration.

Matt Porrovecchio  
Bigfork School District  
Activities Director  
Special Services Director  
(W) 837-7420, (M) 249-3653

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## **New Mechanic recommendation**

Danny Walker <dwalker@bigfork.k12.mt.us>

Mon 8/9/2021 2:04 PM

To: Alison Wallen <awallen@bigfork.k12.mt.us>

Cc: Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Alison,

Rob and I recommend Roger Goodwin to be our new Bus Mechanic.

- Roger is currently working for Harlow's driving activities, routes and also mechanical repairs.
- This make him extremely valuable because he can take over one of two routes which we are currently do not have drivers for.
- He has his CDL with school bus endorsements and can be used immediately.
- He has a good working knowledge of school bus mechanical repairs ranging from alternators, brakes and key safety items.
- Roger is also in our driver OPI system and has been approved as a sub route driver as well as activities. All of his certifications are up to date. He has bailed us out many times in the past year when asked.

I would assume a background check may not be necessary since Roger has already been subbing for Bigfork and he drove route 13 for Thad a year ago. This would help getting him on board in a timely manner as he will give his two week notice as soon as we offer him the job.

Please advise

**Danny Walker**  
**Transportation Director**  
**Bigfork School District 38**  
**(406) 837-7400 ext. 4017**

## Jon Hatch

Mike McGill <mmcgill@bigfork.k12.mt.us>

Tue 8/3/2021 12:08 PM

To: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>

Cc: Tom Stack <tstack@bigfork.k12.mt.us>

I would like to recommend Jon Hatch be hired for the daytime custodian for the 2021-2022 school year. Jon was a daytime custodian last year and knows the chemicals and the procedure. Jon will be up to date on all his trainings and knows all the custodial areas and is willing to work nights when short staffed.

Thanks.



## BIGFORK PUBLIC SCHOOL DISTRICT 38

*P.O. Box 188, 600 Commerce Street  
Bigfork, Montana 59911  
Phone: 406.837.7400 Fax: 406.837.7407*

*Home of the*

**VIKES**

*and*

**VALS**

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August 13, 2021

To: Board of Directors

From: Danny Walker

Subject: Krystal Dusenberry

I am requesting the Board approve Krystal Dusenberry as a sub/activity route driver for Bigfork School District. Krystal has over three years' experience as a school bus driver with Bigfork MT. She is currently waiting to be approved as a contract driver for route 17.

Sincerely,

Danny Walker

## Board Rec

Brenda Clarke <bclarke@bigfork.k12.mt.us>

Wed 8/4/2021 10:05 AM

To: Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Cc: Charlie Appleby <charliea@bigfork.k12.mt.us>

Tom and Lacey,

Please add the following to the next Board agenda:

Board of Trustees:

I would like to recommend Kathy Skinner as a substitute teacher for Bigfork Elementary and Bigfork Middle Schools. Kathy is new to our community and brings with her 19 years teaching experience in K-8 and as a K-12 reading specialist. Her children will be attending our schools also.

Thank you,  
Brenda

8/11/21

Dear Mr. Stack,

I would like to recommend Chelsea Butler as a Substitute Teacher. Ms. Butler has a Bachelor's Degree in Animation and a Minor in Studio Art from Loyola Marymount University. Ms. Butler understands the importance of classroom management and is willing to work with students in 6th-12th grade. Her background in Animation and Graphic Art will create a quick bond with most of our students. I believe that Chelsea will be a great addition to our substitution pool. Thank you for your consideration,

Mark Hansen

8/12/21

Dear Mr. Stack,

I would like to recommend Trisha Knobloch as a Substitute Teacher. Ms. Knobloch has a background as a medical assistant and worked at Fair-Mont Egan school district last year as a Health Aide. At Fair-Mont Egan, Ms. Knobloch worked with both staff and students, acting as a substitute when she was not supporting students as the Health Aide. Ms. Knobloch will be a valuable substitute as she is willing to work at all grade levels, as well as the nurses office. I believe that Trisha will be a great addition to our substitution pool.

Thank you for your consideration,

Mark Hansen

## Recomendation for Hire

Charlie Appleby <charliea@bigfork.k12.mt.us>

Mon 8/9/2021 1:36 PM

To: Tom Stack <tstack@bigfork.k12.mt.us>; Alison Wallen <awallen@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Board of Trustees:

I would like to take this opportunity to recommend Ms. Roxanne Thurman for hire as the 7th-8th grade math instructor at Bigfork Middle School. Ms. Thurman comes to us most recently from Missoula Online Academy teaching 7th grade math and science. She has also taught 7th grade English in Elko Nevada . Ms. Thurman has a B.S. in elementary education from Montana Western in Dillon Montana and teaching certifications in Montana and Nevada. She also has a B.S. in Business administration from Montana Western.

As a former student of Bigfork Schools who is settling back into the area, it is my pleasure to be able to bring her into the Bigfork family where she intends to stay long term. She is a highly qualified candidate with strong ties to the area and great energy and enthusiasm.

I appreciate your consideration,  
Charles Appleby  
Principal  
Bigfork Middle School

**Charles Appleby** | Middle School Principal

600 Commerce St. | P.O. Box 188 | Bigfork, MT 59911

phone: (406) 837-7412 | fax: (406)-837-7407

[www.bigforkschools.org/our-schools/middle-school/](http://www.bigforkschools.org/our-schools/middle-school/)

***Bigfork Middle School: Be Kind, Be Cool, and Be Compassionate***



Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Chairperson, Board of Trustees

\_\_\_\_\_  
Clerk, Board of Trustees

\_\_\_\_\_  
Advisor

**Fw: Extra duty recommendation**

Alison Wallen <awallen@bigfork.k12.mt.us>

Wed 7/21/2021 11:10 AM

To: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

---

**From:** Brenda Clarke <bclarke@bigfork.k12.mt.us>

**Sent:** Wednesday, July 21, 2021 11:09 AM

**To:** Alison Wallen <awallen@bigfork.k12.mt.us>

**Subject:** Extra duty recommendation

Hi Alison,  
Heather is interested so here you go...

I would like to recommend Heather Epperly for the Elementary School music advisor. Mrs. Epperly organizes and leads all the elementary music and art events and activities. She has been with Bigfork Schools for over 20 years and does a wonderful job of leading our family events.

Thank you,  
Brenda Clarke

**Fw: Extra Duty Recommendations**

Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Wed 7/21/2021 11:25 AM

To: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

---

**From:** Charlie Appleby <charliea@bigfork.k12.mt.us>

**Sent:** Wednesday, July 21, 2021 11:12 AM

**To:** Alison Wallen <awallen@bigfork.k12.mt.us>; Tom Stack <tstack@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

**Subject:** Re: Extra Duty Recommendations

Recommendations for extra duty

**MS Study Back - not filled yet****MS Band -**

Randi Tunnell for MS Band

Board of Trustees:

I would like to take this opportunity to recommend Mrs. Randi Tunnell for the position of Middle School Band advisor for Bigfork Middle School. Mrs. Tunnell is the band director and has been in this position for several years.

I appreciate your consideration,  
Charles Appleby

Principal  
Bigfork Middle School

**MS Choir - will not be filled this year****MS Student Council**

Board of Trustees:

I would like to take this opportunity to recommend Mrs. Elizabeth Fetterhoff for the position of student council advisor for Bigfork Middle School. Mrs. Fetterhoff shared this responsibility with fellow English instructor Nate Johnson in 2019 and took it on alone in 2020.

I appreciate your consideration,  
Charles Appleby

Principal

# Bigfork Middle School

**Charles Appleby** | Middle School Principal

600 Commerce St. | P.O. Box 188 | Bigfork, MT 59911

phone: (406) 837-7412 | fax: (406)-837-7407

[www.bigforkschools.org/our-schools/middle-school/](http://www.bigforkschools.org/our-schools/middle-school/)

***Bigfork Middle School: Be Kind, Be Cool, and Be Compassionate***

**Fw: Middle School Fall Coach Recommendations**

Tom Stack <tstack@bigfork.k12.mt.us>

Mon 7/26/2021 11:51 AM

To: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Please put this on the August agenda.

---

**From:** Matt Porrovecchio <mattp@bigfork.k12.mt.us>

**Sent:** Monday, July 26, 2021 10:54 AM

**To:** Tom Stack <tstack@bigfork.k12.mt.us>

**Cc:** Charlie Appleby <charliea@bigfork.k12.mt.us>; Carol Venegas <cvenegas@bigfork.k12.mt.us>;  
Alison Wallen <awallen@bigfork.k12.mt.us>

**Subject:** Middle School Fall Coach Recommendations

Dear Mr. Stack,

I would like to recommend the following coaches for the 2021 middle school football season:

**Lon Savik, Middle School Football Coach**

Mr. Savik has spent several years coaching basketball in the district and supporting our high school hurdlers. While new to football in our district, he has coached little guy football.

**Joseph "JJ" Lamb, Middle School Football Coach**

Mr. Lamb is the new principal at Swan River School. Mr. Lamb was an accomplished football player at Carol College and has coached football at various levels and classifications during his 22 years in education. He will make a great addition to our coaching staff.

**Craig Schmit, Middle School Volunteer Football Coach**

Mr. Schmit is returning to coaching football at Bigfork after taking some time off. He last coached at the high school level at Bigfork but has recently been involved with coaching Little Guy Football in Kalispell.

**Seth Campbell, Middle School Volunteer Football Coach**

Mr. Cambell is returning to coaching football at Bigfork after taking a few years off. He last coached at the high school level at Bigfork but has recently been involved with coaching Little Guy Football in Kalispell.

Thank you for your consideration.

Matt Porrovecchio  
Bigfork School District  
Activities Director  
Special Services Director  
(W) 837-7420, (M) 249-3653

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Dear Mr. Stack,

I am delighted to recommend John Hollow as Yearbook Advisor for the 2021/2022 school year. Mr. Hollow has worked hard to continue the tradition of producing high quality yearbooks for Bigfork High School. John is entering his 3rd year as our Yearbook Advisor and has developed a quality program. Yearbook sales continue to grow under his leadership.

Thank you for considering this recommendation,

Mark Hansen

Principal

Bigfork High School

## Recommendation: High School Volleyball Assistant Coach

Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Tue 8/10/2021 1:50 PM

To: Tom Stack <tstack@bigfork.k12.mt.us>

Cc: Alison Wallen <awallen@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend Ms. Roxanne Thurman as Freshman/C Team Volleyball Coach for the 2021 season.

Roxanne was a standout basketball and volleyball athlete at Bigfork ('09). She went on to play basketball at the University of Montana Western. In 2016, Roxanne returned to volleyball, coaching volleyball at Spring Creek High School in Nevada. She spent 1 year coaching freshman and 2 years coaching the junior varsity squad. Roxanne will make a great addition to the coaching staff.

Thank you for your consideration.

Matt Porrovecchio  
Bigfork School District  
Activities Director  
Special Services Director  
(W) 837-7420, (M) 249-3653

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## MS Football Volunteer Assistant Recommendation

Matt Porrovecchio <mattp@bigfork.k12.mt.us>

Wed 8/11/2021 5:26 PM

To: Tom Stack <tstack@bigfork.k12.mt.us>

Cc: Alison Wallen <awallen@bigfork.k12.mt.us>; Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>

Dear Mr. Stack,

I would like to recommend Mr. Jaron West as volunteer assistant for the 2021 middle school football program. In addition to playing middle and high school football, Jaron has been an active coach in the Bigfork community. He coached 3 years of middle school wrestling, 1 year of youth baseball, and last year assisted with the 7th grade boys' basketball program. Jaron will make a great addition to the coaching staff.

Thank you for your consideration.

Matt Porrovecchio  
Bigfork School District  
Activities Director  
Special Services Director  
(W) 837-7420, (M) 249-3653

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