

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on November 11, 2020, at 5:00 pm in the high school library.

Trustees in attendance: Sandry, Anderson, Martinz, Kreiman and Elwell

Trustees absent: Relyea and Parish

Also in attendance were Superintendent Matt Jensen, Payroll Clerk Alison Wallen, Principals Mark Hansen, Charlie Appleby and Brenda Clarke, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Anderson, seconded by Trustee Martinz , and **approved** by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Anderson, seconded by Trustee Elwell, and **approved** by unanimous vote of the elementary and high school trustees.

- Consideration of Regular Board Meeting Minutes for October 7 & October 28, 2020
- Consideration of All Bill Approval Lists
- Consideration of Student Activity Report – September & October, 2020
- Consideration of Out of District Attendance
- Consideration of Surplus Property Resolution – 2012 Blue Bird Activity Bus
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
  1. Certified Personnel Resignation for Consideration
    - a. Amy Sweet, Effective October 30, 2020
  2. Certified Personnel Recommended for Consideration
    - a. Emily Feller, First Grade Teacher
  3. Classified Personnel Resignation for Consideration
    - a. Jed Schmitt, Paraprofessional
  4. Substitute Personnel Recommended for Consideration
    - a. Susan Franklin, K-12 Substitute Teacher
    - b. Richard Greenwood, Maintenance/Custodial Substitute
  5. Extra-Curricular Personnel Recommended for Consideration
    - a. Randi Tunnell, Middle School Band Advisor
    - b. Brandy Couture, Girls Junior Varsity Basketball Coach
    - c. Jazper Torres, Girls Freshman/C Team Coach
    - d. Tristen Clark, Boys Junior Varsity Basketball Coach
    - e. Jim Epperly, Boys Freshman/C Team Co-Coach
    - f. Jim Benn, Boys Frishman/C Team Co-Coach
  6. Extra-Curricular Volunteers Recommended for Consideration
    - a. Hayden Congdon, High School Boys Basketball
    - b. Dustin Hinzman, High School Boys Basketball
    - c. Jaron West, 7<sup>th</sup> Grade Boys Basketball

### **SUPERINTENDENT REPORT**

Mr. Jensen told the board about the PLC day on November 16. He recognized principals and staff members for doing an excellent job keeping students proficient despite Covid-19. Enrollment numbers are down in the elementary and high school and funding will likely decrease. He gave an update from the county health department. The county is changing how they contact trace, but will continue to contact trace and quarantine in schools. The county recommends schools have personnel with contact tracing training and deputize tracers. The training is November 17 and Mr. Jensen plans to send principals, the school nurse and other staff members.

Mr. Jensen and trustees discussed facility use during the pandemic. Flathead County Parks and Recreation had asked to use the gym for adult rec league basketball. Mr. Jensen had approved it based on they would have limited access to the school, the space would be cleaned prior to student use, and our higher quality air filters. There have been concerns the cleaning would not get all the Covid out of the facility and air systems, creating a risk for students. Travel ball teams also use the gyms. Mr. Jensen recommended postponing outside group use of the facilities and reassess at the January 13 board meeting. Board discussion followed including not changing facility use and having the Facility Committee do a walkthrough. In the end, trustees encouraged Mr. Jensen to allow travel ball teams to use the facilities but no other outside groups. He will also give a grace period to travel teams that currently don't have liability insurance.

### **NEW BUSINESS**

- A. Bus Route 19E, 19F & 19G – Rob Tracy asked trustees to approve special education routes to Evergreen and Kalispell.

A motion to approve Bus Routes 19E, 19F & 19G was made by Trustee Elwell, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

- B. Activity Bus Purchase – Rob Tracy asked for approval to purchase a 2021 Thomas Built activity bus to replace the 2012 activity bus. The current activity bus has been deteriorating and Mr. Tracy would like to sell it. He hopes to get \$25,000 to \$30,000 which would offset the cost of the new bus. Mr. Tracy had bids for 3 new buses.

A motion to approve the activity bus purchase as recommended was made by Trustee Anderson, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- C. Summit Medical Fitness Center Contract – Mark Hansen explained to the board members that the hospital will provide an athletic trainer to the school at no cost to us. Athletic trainer, Sean Kehl, introduced himself and talked to the board about the services he will provide. Services include attending practices and events, travel to events when possible, typical athletic trainer duties with a focus on concussion protocol.

Mr. Appleby asked about middle school events. Mr. Kehl said the hospital is looking into it.

A motion to approve the Summit Medical Fitness Center Contract was made by Trustee Kreiman, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

### **COMMITTEE REPORTS**

Negotiations Committee- Board Chair Sandry said mediation with the BAEA was unsuccessful. He has been talking with the mediator and Tom Burgess, MFPE representative. He acknowledged it's been tough on both the union and the board.

### **PRINCIPAL REPORTS**

Mrs. Clarke told the board members all staff have been flexible and covering when shorthanded. She talked about parent teacher conferences being virtual and the upcoming book fair. She covered classes to give teachers a short break.

Mr. Appleby talked about Veterans Day, ACT Aspire, the Halloween costume contest, quarantining students and the upcoming PLC day. He has been covering for teachers on Tuesdays. He noted Mr. Nolan has been talking to teachers about stress.

Mr. Hansen shared about ACT testing, Principal Advisory group, and WIN time discussions. He talked about the math department sharing students. He had more kids choose to do school on campus. He talked about parent teacher conferences and gave a shout out to Shannon Varner for her hard work and

a shout out to student teacher, Adam Jordt, for stepping up when needed and being a dedicated educator.

**FUTURE MEETING SCHEULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, December 9, 2020
- o Wednesday, January 13, 2021
- o Wednesday, February 10, 2021
- o Wednesday, March 10, 2021
- o Wednesday, April 14, 2021

A motion to adjourn was made by Trustee Elwell, seconded by Trustee Kreiman, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:48 pm

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District Clerk

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Chairperson