

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on September 9, 2020, at 5:04 pm in the high school library.

Trustees in attendance: Kreiman, Elwell, Martinz, Relyea, Anderson (via Google Meet) and Parish (via Google Meet)

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Charlie Appleby and Brenda Clarke, Activities Director/Special Education Director Matt Porrovecchio, staff members and community members.

Pledge of Allegiance

Comments on non-agenda items:

Dr. Rachel Malison, a parent, explained the process to get her son into the K-1 class was frustrating. She complimented the teacher, Ms. Young. Mr. Jensen told her the timeline is awkward and they are working on a way to make the process better.

Community member, MonaRae Tuhy, expressed her frustration with the morning drop off traffic and lack of public notice.

A motion to approve the agenda was made by Trustee Elwell, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

A motion to approve the consent agenda was made by Trustee Elwell, seconded by Trustee Kreiman, and **approved** by unanimous vote of the elementary and high school trustees.

- Consideration of Regular Board Meeting Minutes for August 19, 2020
- Consideration of All Bill Approval Lists
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Classified Temporary Personnel Recommended for Consideration
 - a. Shirley Stine, Temporary Paraprofessional
 - b. Richalle Close, Temporary Paraprofessional
 2. Classified Personnel Recommended for Consideration
 - a. Jed Schmitt, Paraprofessional
 - b. Tammy Douglas, Paraprofessional
 - c. Joy Schlegel, Custodian
 3. Substitute Personnel Recommended for Consideration
 - a. Donyea Saari, K-8 Substitute Teacher & Secretarial Substitute
 4. Extra-Curricular Personnel Recommended for Consideration
 - a. Samantha Varner, Freshman Volleyball Coach
 - b. Randi Tunnel, High School Band Advisor
 5. Extra-Curricular Volunteers Recommended for Consideration
 - a. Craig Schmit, Middle School Football
 6. Classified Personnel Resignations for Consideration
 - a. Richard Murdock, Custodian
 - b. Leon Cook, Transportation

SUPERINTENDENT REPORT

Mr. Jensen told trustees the district is running athletics and activities in compliance with MHSA, requiring student participants and coaches to wear masks. He said teams are following the rules, the struggle is with fans at events. He explained some fans try to attend without a ticket and some fans attend and don't wear masks. Administrators will work with fans at weekend events, but may end up having to limit fans even further. Mr. Jensen also talked about meetings with area superintendents, the county health department and the hospital. Metrics for closing schools will likely be internal metrics regarding staffing.

He is working with school departments to cross train staff. Lastly, he asked trustees to visit the schools during the school day. He told trustees the students and staff are happy to be back.

Board discussion followed regarding communication with event fans. Trustee Relyea asked for clear communication to parents that fans may be limited more if mask requirements aren't followed.

NEW BUSINESS

- A. Approval of 20 Underage Kindergarten Students per Policy 3110 – Brenda Clarke asked trustees for approval. Mrs. Herriott and Mrs. Dahlman are sharing the new K-1 classroom. Trustee Elwell asked if there are out of district students in the K-1 classes. Mrs. Clarke explained she will accept out of district students if there is room in the classroom.

3/26/16	1/28/16	12/4/15	10/30/15
11/19/15	10/14/15	1/5/16	9/21/15
5/21/16	4/2/16	10/8/15	2/17/16
5/27/16	1/3/16	4/4/16	5/2/16
10/13/15	4/4/16	3/26/16	12/19/15

A motion to approve the 20 Underage Kindergarten Students per Policy 3110 was made by Trustee Relyea, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary trustees.

- B. High School Golf Fundraiser – Matt Porrovecchio told trustees the annual golf fundraiser raises funds for any unfunded sport that participates in the fundraiser. It typically brings in about \$15,000. The event is well run and received well by the community. Trustee Relyea asked about the event coordinators working with the county health department due to the number of people expected. Mr. Porrovecchio will check into it.

A motion to approve the High School Golf Fundraiser was made by Trustee Martinz, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

- C. High School Soccer Fundraiser – Matt Porrovecchio explained the soccer program has approximately \$5000 and the season typically costs around \$10,000. A couple of the parents would like to ask local businesses and their personal contacts to donate to the soccer program. They will give donors a signed picture of the soccer teams.

A motion to approve the High School Soccer Fundraiser was made by Trustee Relyea, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

- D. 2020-21 Administrative Employees Salary Recommendations – Matt Jensen handed out his salary recommendations for administrative employees and asked that they be approved retroactively to July 1, 2020. His recommendations were different for each employee and he talked through them individually. The principal and activities director/special education director recommendations were based on the matrix in policy 6142P. Only the Elementary Principal salary aligns with the matrix. The recommendation gets the others closer. He recommended increased contract days for the Activities Director/Special Education Director and the Network Administrator.

Trustee Relyea asked why the elementary principal would be paid less per Policy 6142P. Mr. Jensen explained due to extra curricular duties of middle school and high school principals.

Community member Suzanne Childers asked for clarification on retroactive pay. Mr. Jensen explained retroactive to July 1, 2020. Ms. Childers told trustees she looked at administrative salaries and benefits. She believes some are underpaid and some are not. She asked them to consider the entire salaries and benefits package.

Trustee Kreiman shared her research regarding administrative pay and benefits compared to local schools. She found other schools have the same benefits or something comparable. She

said there is a perception Bigfork administrators are overpaid but her research did not find that. She told the board she wouldn't vote to increase administrative salaries until negotiations are done with the BAEA.

Ms. Childers told trustees she had an issue with the business manager contract. She expressed she is a tax payer and a parent, her comments are not personal. She asked the board not to approve administrative employee salary increases until the board settles with the BAEA.

Board discussion followed weighing moving forward with administrative salary recommendations or waiting until negotiations are settled with the BAEA.

A motion to approve 2020-21 Administrative Employees Salary Recommendations was made by Trustee Anderson, seconded by Trustee Parish, and approved with affirmative votes from Trustees Martinz, Sandry, Anderson and Parish. Trustees Elwell, Kreiman and Relyea opposed.

- E. Superintendent Evaluation Review – Executive Session may be called pursuant to MCA 2-3-203(3)

Closed Session began at 6:02 pm

Closed Session ended at 6:46 pm

- F. Superintendent Contract – Board Chair Sandry said the board consensus is to offer the superintendent a 3 year contract. The recommendation for 2020-21 is an 8% increase, for a total salary of \$118,046.16, with 1.5% salary increases for 2021-22 and 2022-23.

A motion to approve a 3 year Superintendent Contract with the salary at \$118,046.16 for 2020-21, retroactive to July 1, 2020, and 1.5% salary increases for year 2 and year 3 was made by Trustee Anderson, seconded by Trustee Kreiman, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

Negotiations Committee – Trustee Relyea asked about the next step for negotiations with the BAEA. Board Chair Sandry indicated he would wait to hear from Mrs. White.

Trustees discussed the future meeting schedule. The October meeting will move from the 14th to the 7th to accommodate trustee schedules.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, October 7, 2020
- o Wednesday, November 11, 2020
- o Wednesday, December 9, 2020
- o Wednesday, January 13, 2021
- o Wednesday, February 10, 2021
- o Wednesday, March 10, 2021
- o Wednesday, April 14, 2021

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Martinz, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:54 pm

District Clerk

Chairperson