

**THE REGULAR MEETING of the BOARD OF TRUSTEES** of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on October 9, 2019, at 5:01 pm in the high school library.

Trustees in attendance: Paul Sandry, Zack Anderson, Dana Whitney, Dan Elwell, Jessica Martinz and Christina Relyea

Trustees Absent: Aaron Parish

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principals Mark Hansen, Charlie Appleby and Brenda Clarke, staff members and community members.

Pledge of Allegiance

There were no comments from the audience on non-agenda items.

Board Chair Sandry reminded trustees about the upcoming FVCC Boardsmanship training.

A motion to approve the agenda was made by Trustee Anderson, seconded by Trustee Martinz, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda was made by Trustee Anderson, seconded by Trustee Elwell, and **approved** by unanimous vote of the elementary and high school trustees.

- Consideration of Regular Board Meeting Minutes for September 11, 2019 Board Meeting
- Consideration of All Bill Approval Lists
- Consideration of Student Activity Report for August, 2019
- Consideration of Individual Transportation Contract – Middle School Special Education Student
- Consideration of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
  1. Classified Personnel Recommended for Consideration
    - a. Sandra Swede, Paraprofessional
    - b. Sharman Chabot, Paraprofessional
    - c. Wendy Thomas, Food Service
    - d. Melissa Schrefrenberg, Paraprofessional/Secretary
  2. Substitute Personnel Recommended for Consideration
    - a. Cheryl Zabel, K-12 Substitute Teacher
    - b. Art Crane, K-12 Substitute Teacher
  3. Extra-Curricular Personnel Recommended for Consideration
    - a. Lou Jessop, 7<sup>th</sup> Grade Boys Basketball Coach
    - b. Sam Tudor, Co-8<sup>th</sup> Grade Boys Basketball Coach
    - c. Nate Johnson, Co-8<sup>th</sup> Grade Boys Basketball Coach
    - d. Jim Epperly, Freshman Coach/Assistant Varsity Boys Basketball Coach
    - e. Bronson Harker, Junior Varsity Coach/Assistant Varsity Boys Basketball Coach
  4. Extra-Curricular Volunteers Recommended for Consideration
    - a. Scott Reichner, 5<sup>th</sup> Grade Boys Basketball
    - b. Monika Sundem, 5<sup>th</sup> Grade Boys Basketball
    - c. Nate Mayer, 6<sup>th</sup> Grade Boys Basketball
- Out of District Student Attendance Consideration

### **REPORTS & PRESENTATIONS**

- A. Elementary RTI Team – Second grade teacher Aubrie Kallenberger and Brenda Clarke talked to the trustees about the RTI process in the elementary school. Mrs. Kallenberger talked through spreadsheets and reports showing how the RTI process works. She showed examples of students at grade level, below and above grade level.

Board discussion followed.

Community member Norah Morrison asked Mrs. Kallenberger questions regarding students above grade level and about the staff members doing the testing.

**SUPERINTENDENT REPORT**

Mr. Jensen reviewed the FVCC Boardsmanship classes the trustees have been attending. The trustees shared their thoughts and takeaways from the classes so far. He showed a diagram with a mission/passion statement in the center and district priorities around it. Mr. Jensen suggested a board workshop to set the direction of the district after the boardsmanship classes are finished. Trustees also shared their reasons for being on the school board.

Mr. Jensen told the board the Transformational Learning application was submitted and we will hear if we will get the funds in November.

Mr. Jensen and the trustees discussed the board policies that need to be updated. Many need changed due to law changes and he suggested they go on the consent agenda. Trustee Relyea and Trustee Whitney volunteered to be on the Policy Review Committee.

Mr. Jensen encouraged the board to read the article about the high school building project in Learning by Design.

**NEW BUSINESS**

- A. Van Donations & School Usage – Rob Tracy explained the vans were a donation through family of high school teacher Lou Jessop. They are both 2007 15 passenger vans. The vans will be used for activities that don't require a bus and will not be used for home to school transport.

Trustee Relyea voiced safety concerns with 15 passenger vans.

Mr. Jensen and Rob Tracy explained the insurance company and OPI are fine with the use of the vans and safety information will be available for drivers.

Discussion followed.

A motion to approve the van donations and school usage as proposed was made by Trustee Whitney, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

Trustee Elwell asked that Rob Tracy thank Lou Jessop and his family for the donations.

- B. School-Based Mental Health Contract – Matt Jensen explained the services provided by Intermountain through the hospital. There is not a cost for the school, but will need to provide space. It will function similar to the CSCT program.

A motion to approve the School-Based Mental Health Contract was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

**PRINCIPAL REPORTS**

Mrs. Clarke reported the elementary has been busy working on RTI and training paraprofessionals to help with the RTI process.

Mr. Appleby talked to the trustees about starting the middle school RTI process, modeled after the elementary. He also talked to them about attendance, fall middle school sports, student council and intramural volleyball.

Mr. Hansen shared about senior parent night, homecoming week, ACT Aspire testing, and the PLC training at Salt Lake City. He asked the trustees to read the article published by high school science teacher Vicki Heupel.

**FUTURE MEETING SCHEULE**

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, November 13, 2019
- o Wednesday, December 11, 2019
- o Wednesday, January 8, 2020
- o Wednesday, February 12, 2020
- o Wednesday, March 11, 2020
- o Wednesday, April 8, 2019

**REGULAR BOARD MEETING**

**October 9, 2019**

Trustees discussed the future meeting schedule. The November board meeting scheduled for the 13<sup>th</sup> will be moved to the 12<sup>th</sup>.

A motion to adjourn was made by Trustee Relyea, seconded by Trustee Whitney, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:31 pm

**EXECUTIVE SESSION**

Litigation Strategy, Closed session in Accordance with Section 2-3-203(4)(a), MCA

Closed session began at 6:32.

Closed session ended at 6:33.

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District Clerk

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Chairperson