

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on August 14, 2019, at 5:04 pm in the high school library.

Trustees in attendance: Paul Sandry, Zack Anderson, Dana Whitney, Dan Elwell Jessica Martinz and Christina Relyea

Trustees Absent: Aaron Parish

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Principals Brenda Clarke, Charlie Appleby and Mark Hansen, staff members and community members.

Pledge of Allegiance

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Whitney, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda was made by Trustee Anderson, seconded by Trustee Relyea, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for July 24, 2019 Board Meeting
- Approval of All Bill Approval Lists
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check and for some positions receipt of satisfactory pre-employment screening.*
 1. Classified Personnel Resignations
 - a. Kim Jones, Paraprofessional
 2. Certified Personnel Recommended for Approval
 - a. Amber Johnston, Middle School Special Education Teacher
 3. Classified Personnel Recommended for Approval
 - a. Ashley Sund, Custodian
 - b. Angie Katz, Food Service
 4. Classified Substitute Personnel Recommended for Approval
 - a. Susan Cleverley, Substitute Bus Driver/Monitor
 5. Extra-Curricular Personnel Recommended for Approval for 2019-20
 - a. Matt Killian, Assistant Boys Soccer Coach
 - b. Holly Wielkoszewski, Co-Assistant Cross Country Coach
 - c. Jeremiah Brown, Co-Assistant Cross Country Coach
 6. Extra-Curricular Volunteers Recommended for Approval for 2019-20
 - a. Samantha Modderman, Cross Country
 - b. Jim Epperly, Volunteer High School Football

Superintendent Jensen noted the Assistant Cross Country Coach stipend would be split between the co-assistants.

NEW BUSINESS

- A. 2019-21 Bigfork Area Education Association Collective Bargaining Agreement – Board Chair Sandry reported the Negotiations Committee and the BAEA union representatives met with a mediator on August 12th. Both sides tentatively agreed to a 2 year contract. Year one would provide a 1.5% increase to the base, 2% one-time only bonus, 4% increase in the district health insurance contribution, MFPE language change and the board agrees to run General Fund levies in May 2020. Year two includes a 0% increase to the base, with language to negotiate salary and the district health insurance contribution if the levy passes. If the levy does not pass or is not run, the BAEA would get a 2% one-time only bonus.

Rhonda White, the BAEA Union President, let the board know the union accepted the agreement.

A motion to approve the 2019-21 Bigfork Area Education Association Collective Bargaining Agreement was made by Trustee Anderson, seconded by Trustee Elwell, and approved by unanimous vote of the elementary and high school trustees.

- B. Northwest Montana Schools' Multi-District Cooperative 403(b) Retirement Plan and 457(b) Deferred

Compensation Plan Resolution – Lacey Porrovecchio explained the district currently offers 403(b) and 457(b) retirement plans through Valic. Joining the cooperative will cost approximately the same amount per year, and will give employees a broader range of companies to work with.

A motion to approve the Northwest Montana Schools' Multi-District Cooperative 403(b) Retirement Plan and 457(b) Deferred Compensation Plan Resolution was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

- C. Records Disposal – Lacey Porrovecchio asked the trustees to approve disposal of 27 boxes of files. The Records Retention Schedule was followed.

A motion to approve the Records Disposal was made by Trustee Elwell, seconded by Trustee Anderson, and approved by unanimous vote of the elementary and high school trustees.

- D. Approval of Elementary and High School 2018-19 Trustee's Reports – Lacey Porrovecchio reviewed the Trustee's Financial Summary reports with the trustees. Once submitted, the reports will be posted on the Montana OPI webpage and on the school webpage.

A motion to approve the Elementary and High School 2018-19 Trustee's Reports was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

- E. Approval of Elementary and High School 2019-20 Budgets – Lacey Porrovecchio went over the proposed 2019-20 budgets for the budgeted funds. Once the budget reports are submitted, they will be posted on the Montana OPI webpage and on the school webpage.

A motion to approve the Elementary and High School 2019-20 Budgets was made by Trustee Relyea, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

- F. Approval of Elementary and High School Apportionment of Ending Cash Balances – Lacey Porrovecchio went over the June, 2019 ending cash balances for budgeted funds.

A motion to approve the Elementary and High School Apportionment of Ending Cash Balances was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

- G. Business Manager/Board Clerk 2019-20 Contract – Board Chair Sandry proposed a \$5000 increase to the business manager contract. His reasons included Mrs. Porrovecchio's recent MCSBO Certification, a clean audit, job performance, and salary compared to peers in the valley.

Community member Suzanne Childers told trustees the proposed increase gives her pause as a parent and tax payer.

Board discussion followed.

A motion to approve the Business Manager/Board Clerk 2019-20 Contract as proposed was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

Board Chair Sandry asked the trustees if they wanted to consider a 2% bonus year 2 of the BUC contract if a levy does not pass. Trustees agreed it could go on a future agenda.

He also asked if they would like to consider the 2% bonus for 2 district office staff members who are not administrators, and do not belong to either union. Trustees agreed it could go on a future agenda.

COMMITTEE REPORTS

Transportation Committee – Transportation Director Rob Tracy asked the trustees to consider purchasing a Suburban or Expedition type vehicle. It would be used on smaller routes and could be reimbursed for mileage as an E-Bus, an OPI classification. It could also be used for small field trips, athletic events, etc. It would be able to tow. Teachers and coaches would be able to drive it. It could be purchased from the Bus Deprecation funds. It will

be an agenda item in the near future.

PRINCIPAL REPORTS

Mr. Appleby talked to the trustees about connecting mentor teachers with the new middle school staff and on September 11th, the middle school will have a day of service. Trustees are invited to attend.

Mr. Hansen talked about the fall sports meeting. A representative from MHSA will award Bigfork a plaque at the home Eureka football game for the NW Energy Highest Academic Award.

SUPERINTENDENT REPORT

Mr. Jensen told the trustees they are invited to the Booster Golf Scramble. He also talked to them about the FVCC Boardmanship training coming up in the fall, the high school bricks, and staff orientation presenters. He asked the trustees to meet with one of the presenters on the evening of August 29. He also asked the trustees to spend a day on campus this fall and meet with the principals and visit classrooms.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o Wednesday, September 11, 2019
- o Wednesday, October 9, 2019
- o Wednesday, November 13, 2019
- o Wednesday, December 11, 2019
- o Wednesday, January 8, 2020
- o Wednesday, February 12, 2020
- o Wednesday, March 11, 2020
- o Wednesday, April 8, 2019

A motion to adjourn was made by Trustee Relyea, seconded by Trustee Whitney, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:06 pm

District Clerk

Chairperson