

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on October 11, 2017, at 5:00 pm in the high school library.

Trustees present: Paul Sandry, Patricia Landon, Jessica Martinz, Zack Anderson and Christina Relyea

Trustees Absent: Dana Whitney and Paul Sullivan, Jr.

Also in attendance were Superintendent Matt Jensen and Business Manager Lacey Porrovecchio, Principals Alan Robbins and Brenda Clarke, Assistant Principal Matt Porrovecchio, staff members and community members.

Pledge of Allegiance.

There were no comments on non-agenda items at the beginning of the meeting.

A motion to approve the agenda with the removal of Consent Agenda item 2.a. and the addition of Lou Jessop as a volunteer 5th grade boys basketball coach was made by Trustee Anderson, seconded by Trustee Landon, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda with amendments as per above was made by Trustee Anderson, seconded by Trustee Landon, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for September 20, 2017
- Approval of All Bill Approval Lists
- Approval of Individual Transportation Contracts
- Approval of Surplus Property Disposal – High School Desks
- Approval of Surplus Property Disposal – District Phones
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check*
 1. Classified Personnel Recommended for Hire
 - a. Dean Bewley, Bus Driver
 2. Substitute Personnel Recommended for Hire
 - a. Vincent Lovato, K-12 Substitute Teacher
 - b. Marv Sunderland, 6-12 Substitute Teacher
 - c. Robin Rapp, K-12 Substitute Teacher
 - d. Hannah Gorby, K-12 Substitute Teacher
 - e. Rebecca Gilliard, K-12 Substitute Teacher
 - f. Kay Mosher, K-12 Substitute Teacher
 3. Extra-Curricular Personnel Recommended for 2017-18
 - a. Randi Tunnell, High School Band
 - b. Randi Tunnell, High School Pep Band
 - c. Skyberg Thoreson, High School Choral Advisor
 - d. Josh Feller, High School Student Council
 - e. Lou Jessop, Co-7th Grade Boys Basketball
 - f. Matt Meisner, Co-7th Grade Boys Basketball
 - g. Connor Coleman, 8th Grade Boys Basketball
 - h. Sam Tudor, Varsity Boys Basketball
 - i. Joe Pitts, JV Boys Basketball
 - j. Jim Epperly, Freshman Boys Basketball
 - k. Jami Grende, Varsity Girls Basketball
 - l. Cortnee, JV Girls Basketball
 - m. Jim Blow, Freshman Girls Basketball
 - n. David Laird, Head Wrestling
 - o. Shawn Hall, Assistant Wrestling
 - p. Charlotte Ball, Head Swim
 - q. Charlie Appleby, Head Speech and Debate
 - r. Michelle Anderson, Assistant Speech and Debate
 - s. Heather Epperly, Head Cheer
 - t. Emily Feller, Assistant Cheer
 - u. Christina Nadeau, Co-Middle School Student Council
 - v. Bronson Erickson, Co-Middle School Student Council

- w. Heather Epperly, Elementary Music
- x. Sky Thoreson, Middle School Choir
- y. Randi Tunnell, Middle School Band
- 4. Extra-Curricular Volunteers Recommended for 2017-18
 - a. John Michael Knopik, 6th Grade Boys Basketball
 - b. Eric Thorness, 6th Grade Boys Basketball
 - c. Jason Grende, High School Girls Basketball
- Out of District Attendance Agreements
 - 1. Out of District Attendance Agreements – Bigfork Students Attending Out of District
 - 2. Swan River School District
 - 3. Kalispell School District
 - 4. Creston School District
 - 5. Cayuse Prairie School District
 - 6. Somers School District
 - 7. Smith Valley School District
 - 8. Polson School District
 - 9. Salmon Prairie School District

REPORTS & PRESENTATIONS

English Vertical HPT- Charlie Appleby talked to the trustees about examining the 4 Essential Questions within their HPT. They are focusing on editing, proof reading and peer editing.

NEW BUSINESS

- A. Approval of Interlocal Agreement with Kalispell School District – Matt Jensen asked the trustees to approve the agreement with Kalispell. A Kalispell School District bus route will use roads that cross our district. They will not pick up our kids.

A motion to approve the Interlocal Agreement with Kalispell with adding language that there will be no cost to Bigfork School District was made by Trustee Anderson, seconded by Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

- B. 2017-18 School Calendar Adjustment – Matt Jensen presented 3 calendar options for adding student time back after the 3 lost days in September due to the Cyber Threat. Option 1 will add 3 full days back. Option 2 will add 2 full days and a partial day. Option 3 will add 1 full day and a partial day. Mr. Jensen reminded the trustees the calendar is not built on the state minimum and they do not have to add student time back. His recommendation would be Option 3. Board discussion followed.

A motion to approve calendar Option 3 was made by Trustee Landon, seconded by Trustee Relyea, and approved by unanimous vote of the elementary and high school trustees.

- C. Denning, Downey & Associates Planning Governance Letter – Lacey Porrovecchio told the trustees Denning, Downey & Associates asked that the governance letter be shared with the trustees. The letter details what the audit entails and the districts responsibilities.

Comments on non-agenda items:

Community member and parent Shelli Riedesel was not present at the beginning of the meeting when public comment was solicited and asked if she could speak. Mrs. Riedesel read a letter to the trustees against the recent bus approach change.

Community member and contract bus driver Ed Blakkler also spoke and let the trustees know he is against the bus approach change.

SUPERINTENDENT REPORT

Mr. Jensen explained the reasons for the bus approach change and the difference between a route change and an approach change. Some of the reasons for the change include student safety and increased car and pedestrian traffic. A sheriff deputy examined both approaches and determined the hill to downtown approach is the safest.

Board discussion followed. Trustee Sandry asked for a report at the next meeting on how the new process is going.

Mr. Jensen also told the trustees the high school open house will probably be around Thanksgiving. He reported on Intermountain and said it is going well. Hammerquist Casalegno donated the flag pole in front of the high school. The food bank is donating a fridge and snacks to the high school. Already one in the elementary school.

PRINCIPALS REPORTS

Alan Robbins reported how the renovated high school has had a positive impact on students and staff. He also talked about the upcoming Aspire testing for freshman and sophomores.

Brenda Clarke told the trustees the 8th graders are also doing Aspire testing. Community members and the food bank have been generous with school supply donations and snack donations.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- November 8, 2017
- December 13, 2017
- January 10, 2018
- February 14, 2018
- March 14, 2018
- April 11, 2018
- May 9, 2018
- June 13, 2018

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Landon, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:13 pm

District Clerk

Chairperson

10/12/17
14:38:54

BIGFORK SCHOOLS
Reconciliation Report for 09/01/17 to 09/29/17

Page: 1 of 1
Report ID: S100R

Statement of Activity Closing Balance	167165.79
Plus Outstanding Checks	1946.29
Minus Outstanding Deposits	0.00

Balance 169112.08

Minus Receipts in Transit 3215.06

Statement Balance 165897.02

✓ LP
10/12/17

Debits

Checks Cleared	1979.31
Misc Charges	0.00

Total Debits 1979.31

Credits

Deposits Cleared	3253.95
Misc Earnings	0.00

Total Credits 3253.95

FIRST INTERSTATE BANK
PO BOX 308
BIGFORK, MT 59911

030 00065 01
ACCOUNT: XXXXXXXXXXXX2409
DOCUMENTS: 18

PAGE: 2
09/29/2017

TELEPHONE: 406-837-1600

BIGFORK SCHOOL DISTRICT



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YOUR CHECKS SEQUENCED

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DATE...	CHECK #.....	AMOUNT	DATE...	CHECK #.....	AMOUNT	DATE...	CHECK #.....	AMOUNT
09/08	32351	64.32	09/14	32361	36.00	09/25	32369*	36.00
09/29	32352	119.92	09/22	32362	200.00	09/26	32372*	141.85
09/21	32353*	64.32	09/22	32363	434.49	09/28	32375	72.00
09/11	32355*	64.32	09/26	32364*	36.00	09/28	32376	72.00
09/13	32357*	40.32	09/25	32366*	282.71			

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE



32353
09/08/17
3253.95
845.00
100142409
Bigfork Student Activities

32353 \$3,253.95 09/08/2017

32308
09/13/17
61.48
State-Ten Dollars and Forty-Eight Cents

32308 \$61.48 09/13/2017

32349
09/29/17
170.00
One Hundred Seventy Dollars and No Cents

32349 \$170.00 09/29/2017

32350
09/06/17
83.58
Eighty-Three Dollars and Fifty-Eight Cents

32350 \$83.58 09/06/2017

32351
09/08/17
64.32
Sixty-Four Dollars and Thirty-Two Cents

32351 \$64.32 09/08/2017

32352
09/29/17
119.92
One Hundred Nineteen Dollars and Ninety-Two Cents

32352 \$119.92 09/29/2017

32353
09/21/17
64.32
Sixty-Four Dollars and Thirty-Two Cents

32353 \$64.32 09/21/2017

32355
09/11/17
64.32
Sixty-Four Dollars and Thirty-Two Cents

32355 \$64.32 09/11/2017

32357
09/13/17
40.32
Forty Dollars and Thirty-Two Cents

32357 \$40.32 09/13/2017

32361
09/14/17
36.00
Thirty-Six Dollars and No Cents

32361 \$36.00 09/14/2017

32362
09/22/17
200.00
Two Hundred Dollars and No Cents

32362 \$200.00 09/22/2017

32363
09/22/17
434.49
Four Hundred Thirty-Four Dollars and Forty-Nine Cents

32363 \$434.49 09/22/2017

32364
09/26/17
36.00
Thirty-Six Dollars and No Cents

32364 \$36.00 09/26/2017

32366
09/25/17
282.71
Two Hundred Eighty-Two Dollars and Seventy-One Cents

32366 \$282.71 09/25/2017

32369
09/25/17
36.00
Thirty-Six Dollars and No Cents

32369 \$36.00 09/25/2017

32372
09/26/17
141.85
One Hundred Forty-One Dollars and Eighty-Five Cents

32372 \$141.85 09/26/2017

32375
09/28/17
72.00
Seventy-Two Dollars and No Cents

32375 \$72.00 09/28/2017

32376
09/28/17
72.00
Seventy-Two Dollars and No Cents

32376 \$72.00 09/28/2017



Lacey Porrovecchio

From: David Creamer
Sent: Friday, November 03, 2017 12:07 PM
To: Lacey Porrovecchio
Subject: Recommendations

Matt Farrier

Assistant wrestling coach (volunteer)

Please consider Matt Farrier for an assistant wrestling volunteer coach. Matt is a recent BHS graduate and a standout three-sport athlete. After lettering in Basketball as a sophomore, he decided to try wrestling as a junior. He qualified for state in his first season and placed at state in his second season. Matt has an excellent relationship with Coach Laird, who sees great potential in Matt as a coach.

Mark Hansen

8th Grade Basketball additional coach

Please consider Mark Hansen for an additional 8th grade basketball coach. The 8th grade team has too many participants for one coach to handle everything, so we added another team. Mr. Hansen is a teacher in Bigfork and has coached basketball at virtually every level in Bigfork. His expertise on the sport is exceptional, and he knows the student-athletes well, having taught most of them. This will be a great addition for our 8th graders and will also be a tremendous boost to our high school program.

Sent from my Verizon, Samsung Galaxy smartphone

Lacey Porrovecchio

From: Matt Porrovecchio
Sent: Friday, November 03, 2017 3:22 PM
To: Matt Jensen
Cc: Lacey Porrovecchio
Subject: Substitue Recommandation

Dear Mr. Jensen,

I would like to recommend **Mrs. Elizabeth “Libby” Michaud** to serve as a **substitute** for Bigfork Schools. Libby is an experienced educator with 30+ years of experience. Libby has taught in grades K-4, tutored, substitute taught, is a certified Classroom Management Coach and Parent Coach, most recently working with the Bozeman School District. Libby’s background, experience and skills will make her a great addition to our team.

Thanks,
MP