

Bigfork School District 38

Annual Notice for Disclosure of School Directory Information

Dear Parent/Guardian:

The Family Educational Right and Privacy Act (FERPA) is a federal law that requires the school district, with certain exceptions, to obtain your written consent prior to the disclosure of personally identifiable information from your child's educational records. However, the school may disclose some student information without written consent when the information is designated "Directory Information" unless you have advised the district to the contrary in accordance with District procedures. The District may make available, upon request only, to various organizations, agencies, and institutions the following categories of information regarding students:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph (including electronic version)
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Enrollment status (e.g., undergraduate or graduate; full-time or part-time)
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees
- Honors and awards received
- Most recent educational agency or institution

Examples of circumstances in which directory information is disclosed to the public include:

- School yearbook
- Team rosters and class lists
- Graduation, theater, athletic, and music programs
- Videos of performances, school activities, and athletic events
- Articles about school activities and athletic events
- Lists of those receiving honors, awards, and scholarships

The types of publications listed above will be available to anyone within the school community and to the general public (including the media) unless you complete one or more of the opt out sections. **If the School does not receive this form by October 8th, 2014, we may release your child's Directory Information.**

Parent: ONLY complete and return this entire form IF you DO NOT give consent for release of School Directory Information. Use a separate form for each child and return it to your child's campus counselor.

A. OBJECTION TO RELEASE ANY DIRECTORY INFORMATION (COMPREHENSIVE OPT-OUT)

Student's Name: _____

***Object** to the release of directory information about my student. I understand this means exclusion from school documents that typically are made public, such as yearbooks, graduation programs, honor roll and other recognition lists, and sports activity and theatrical programs. I also understand that this means exclusion of my student's name, address and phone number from the school directory, from other documents relating to school-related organizations and activities, and from county agencies. Finally, I understand this means that my student will not be included in District videotape, audio recordings, television, and still photograph productions, and news media interactions.*

Parent/Guardian Signature: _____ Date: _____

B. OBJECTION TO RELEASE SPECIFIC DIRECTORY INFORMATION (LIMITED OPT-OUT)

Student's Name: _____

Object** to the release of directory information about my student for the following purpose. **Please mark all that apply.

- Release of Photos and other images in District Productions
- Release of information to Colleges, Universities, or Institutions of Higher Learning
- Release of information to military recruiters

Parent/Guardian Signature: _____ Date: _____