

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on September 20, 2017, at 5:00 pm in the high school library.

Trustees present: Paul Sandry, Patricia Landon, Paul Sullivan Jr., Dana Whitney, Jessica Martinz, Zack Anderson and Christina Relyea

Also in attendance were Superintendent Matt Jensen and Business Manager Lacey Porrovecchio, Principals Alan Robbins and Brenda Clarke, Assistant Principal Matt Porrovecchio, staff members and community members.

Pledge of Allegiance.

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Anderson, seconded by Trustee Sullivan, and **approved** by unanimous vote of the elementary school and high school trustees.

Trustee Anderson asked about a bills list item. Trustee Relyea asked about the Amerigas donation.

A motion to approve the consent agenda was made by Trustee Anderson, seconded by Trustee Sullivan, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for August 23, 2017
- Approval of All Bill Approval Lists
- Approval of Student Activity Report for August, 2017
- Approval of Bill Goodwin Donation for the HUDL Program, \$2000
- Approval of Amerigas Donation, \$2000
- Approval of Surplus Property Disposal – Basketball Standards
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check*
 1. Classified Personnel Resignation
 - a. Lisa Abbott, Transportation
 2. Certified Personnel Recommended for Hire
 - a. Elise Van Valkenberg, MS Science
 3. Classified Personnel Recommended for Hire
 - a. Kim Jones, Paraprofessional
 - b. Margaret Sand, Paraprofessional
 - c. Valerie Jordan, Paraprofessional
 4. Substitute Personnel Recommended for Hire
 - a. Rose Dehne, K-12 Substitute
 - b. Jill Reichner, K-12 Substitute
 - c. Roger Ball, K-12 Substitute
 - d. Tom Ford, K-12 Substitute
 - e. Linda Stordahl, K-12 Substitute
 5. Administrative Support Staff Contract for Approval
 - a. Don Richardson, IT Support Services Contract 2017-18

NEW BUSINESS

- A. Approval of Three Underage Kindergarten Student per Policy 3110 – Brenda Clarke spoke to the trustees about the Kindergarten One class.
 - 9-17-12
 - 9-25-12
 - 10-21-12

A motion to approve Three Underage Kindergarten Students per Policy 3110 was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary trustees.

- B. Approval of BUC Memorandum of Understanding – Matt Jensen asked the trustees to approve the MOU with the BUC. Employee NT used up his FMLA with a prior medical situation. Board discussion followed.

A motion to approve the BUC Memorandum of Understanding was made by Trustee Anderson, seconded by

Trustee Martinz, and approved by unanimous vote of the elementary and high school trustees.

OLD BUSINESS

District Goals – Matt Jensen gave the trustees the district goals. Discussion followed. He will bring the revised goals to a later meeting for their approval.

COMMITTEE REPORTS

Finance Committee- Business Manager Lacey Porrovecchio gave an update of the latest budget cuts by the state. Discussion followed. The Finance Committee will meet in October.

Facilities Committee- Mr. Jensen told the trustees the high school renovations and addition will be done by Thanksgiving break. He will ask them for their ideas for any contingency money left.

Activities Committee- Activities Coordinator Dave Creamer told the trustees he is trying to reschedule what he can after cancellations for smoke and the cyber threat.

PRINCIPALS REPORTS

Brenda Clarke- Mrs. Clarke reported on the new HPT process and the elementary' s focus on reading.

Alan Robbins- Mr. Robbins talked to the trustees about HPTs, Advisory period and the Naturalization Ceremony field trip.

SUPERINTENDENT REPORT

Mr. Jensen asked the trustees about the missed 3 days for the school threat. Board discussion followed.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o October 11, 2017
- o November 8, 2017
- o December 13, 2017
- o January 10, 2018
- o February 14, 2018
- o March 14, 2018
- o April 11, 2018
- o May 9, 2018
- o June 13, 2018

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Sullivan, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 6:11 pm

District Clerk

Chairperson