

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on November 8, 2017, at 5:06 pm in the high school library.

Trustees present: Paul Sandry, Patricia Landon, Paul Sullivan Jr., Dana Whitney, Jessica Martinz, Zack Anderson and Christina Relyea

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, Assistant Principal Matt Porrovecchio, staff members and community members.

Pledge of Allegiance.

Comments on non-agenda items:

Jeff Hider asked the board to consider a different layout for board meetings and talked to them about the Superintendent's Annual Report. Based on the report he is unable to tell if the district is doing well or not.

A motion to approve the agenda was made by Trustee Sullivan, seconded by Trustee Anderson, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda was made by Trustee Sullivan, seconded by Trustee Anderson, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for October 11, 2017
- Approval of All Bill Approval Lists
- Approval of Student Activity Report for September, 2017
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check*
 1. Substitute Personnel Recommended for Hire
 - a. Libby Michaud, K-12 Substitute Teacher
 2. Extra-Curricular Volunteers Recommended for 2017-18
 - a. Matt Farrier, High School Wrestling

REPORTS & PRESENTATIONS

Bus Approach – Shelli Riedesel and Wendy Miller asked Mr. Jensen questions on the new bus approach. They handed out a letter from bus driver Pam Capagli and a bar graph they made based on their observations of traffic after school. They would like the bus approach to be the U-turn on Grand and would like for Pam Capagli to be put back on the bus route. Treasure State owns the bus contract and Pam Capagli is their employee.

The trustees decided they will vote on the bus approach change at the next board meeting.

NEW BUSINESS

- A. Addition of 8th Grade Boys Basketball Coach Due to Numbers – Dave Creamer told the trustees there are currently 17 boys playing 8th grade basketball. He asked them to approve an additional coach for supervision and safety.

A motion to approve the additional 8th grade coach due to numbers was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary trustees.

- B. Approval of Mark Hansen, 8th Grade Basketball Coach – Dave Creamer recommended Mark Hansen, 4th grade teacher, as the additional 8th grade coach.

A motion to approve Mark Hansen as 8th Grade Basketball Coach was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary trustees.

- C. TULIP Insurance Policy – Lacey Porrovecchio asked if the trustees wanted to approve a policy for facility users and groups that don't have their own liability insurance policy as required by board procedure 4330P. The initial cost is \$2000 per year. With the completion of the high school project we hope to encourage more groups to use the facilities.

A motion to approve the TULIP Insurance Policy was made by Trustee Anderson, seconded by Trustee Relyea,

and approved by unanimous vote of the elementary and high school trustees.

- D. Purchase of Vehicle for Food Service Department – Matt Jensen explained the need for something to transport the food from the kitchen in the elementary to the high school. He looked into options and sent an RFP to local dealerships for a small van. Board discussion followed.

The trustees asked for more information on the options and will vote on the purchase at a later meeting.

- E. Approval of Additional Custodial Position, Up to 8 Hours per Day – Matt Jensen told the trustees an additional part time custodian was budgeted for this year due to the additional square feet at the high school. We also have a custodian working a modified schedule right now. At this time, we would hire someone 5 hours per day but could increase to 8 hours per day.

A motion to approve the additional custodial position up to 8 hours per day was made by Trustee Martinz, seconded by Trustee Sullivan, and approved by unanimous vote of the elementary and high school trustees.

- F. Approval of 1 Hour per Day Student Intern for Food Service – Matt Jensen asked the trustees to approve a student intern to work in food service for 1 hour per day during lunch time. The student intern will be paid through payroll.

A motion to approve the 1 hour per day student intern for food service was made by Trustee Anderson, seconded by Trustee Sullivan, and approved by unanimous vote of the elementary and high school trustees.

COMMITTEE REPORTS

Activities Committee- Dave Creamer gave an update on fall athletics.

Transportation Committee- Rob Tracy informed the trustees the newest bus in the fleet was involved in an accident. It was the other drivers fault and no students were on board.

SUPERINTENDENT REPORT

Mr. Jensen reported on Governor Bullock’s visit to our school, breakfast after the bell, a campus wide traffic review and a new dual enrollment course for the high school next year. He gave them a technology security update and the high school construction open house will be December 5 at 5 pm. He went over ideas for any remaining building project funds.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o December 13, 2017
- o January 10, 2018
- o February 14, 2018
- o March 14, 2018
- o April 11, 2018
- o May 9, 2018
- o June 13, 2018

A motion to adjourn was made by Trustee Sullivan, seconded by Trustee Whitney, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 7:01 pm

District Clerk

Chairperson

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on November 16, 2017, at 12:59 pm in the superintendent's office.

Trustees present: Dana Whitney & Zack Anders

Trustees present via phone: Paul Sandry, Paul Sullivan Jr., Christina Relyea, Patricia Landon

Trustees Absent: Jessica Martinz

Also in attendance were Superintendent Matt Jensen and Business Manager Lacey Porrovecchio.

Pledge of Allegiance.

There were no comments on non-agenda items.

NEW BUSINESS

A. **Personnel-** *Any offer of employment is contingent upon receipt of satisfactory criminal history background check*

1. Classified Personnel Recommended for Hire
 - a. Jeff Franklin, Custodian

A motion to approve Jeff Franklin, custodian, was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary and high school trustees.

2. Extra-Curricular Personnel Recommended for Hire for 2017-18
 - a. Maggie Sand, MS Yearbook Advisor- Mr. Jensen explained she is a new aide and will most likely have to be paid hourly, no to exceed \$500.00.

A motion to approve Maggie Sand, MS Yearbook Advisor, was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary trustees.

3. Title IX Investigation Contract
 - a. Karen Glasser, FVCC- Mr. Jensen said Ms. Glasser started work yesterday as a volunteer until approval by the board. Because the investigation involves a staff member's son, Mr. Jensen wanted to separate himself from the investigation. Board discussion followed.

A motion to approve the Title IX Investigation Contract with Karen Glasser was made by Trustee Anderson, seconded by Trustee Relyea, and approved by unanimous vote of the elementary trustees.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o November 30, 2017
- o December 13, 2017
- o January 10, 2018
- o February 14, 2018
- o March 14, 2018
- o April 11, 2018
- o May 9, 2018
- o June 13, 2018

A motion to adjourn was made by Trustee Whitney, seconded by Trustee Sullivan, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 1:10 pm

THE SPECIAL MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on November 30, 2017, at 5:01 pm in the high school conference room.

Trustees present: Paul Sandry, Patricia Landon, Paul Sullivan Jr., Dana Whitney, Jessica Martinz, Zack Anderson and Christina Relyea

Also in attendance were Superintendent Matt Jensen and Business Manager Lacey Porrovecchio.

Pledge of Allegiance.

There were no comments on non-agenda items.

WORKSHOP DISCUSSION

- A. Bigfork School District Goals- the trustees and superintendent discussed the goals, board/admin communication, agenda items and teacher nonrenewal timing.

- B. High School Renovation/Addition Project Contingency Review- the trustees and superintendent discussed a priority list for any remaining funds in the high school building fund. Their priority list is \$20,000 on additional sidewalks, \$20,000 to remain in contingency until this time next year, \$25,000 for high school technology and programs and \$25,000 for shop dry storage on the west end of the vo-ed building. If we still have contingency a year from now, it can be used to update the dry storage at the east end of the track.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the high school library, unless otherwise noted.

- o December 13, 2017
- o January 10, 2018
- o February 14, 2018
- o March 14, 2018
- o April 11, 2018
- o May 9, 2018
- o June 13, 2018

Adjourned: 6:49 pm

District Clerk

Chairperson

11/07/17
11:31:04

BIGFORK SCHOOLS
Reconciliation Report for 10/01/17 to 10/31/17

Page: 1 of 1
Report ID: S100R

Statement of Activity Closing Balance	167872.56
Plus Outstanding Checks	4177.81
Minus Outstanding Deposits	0.00

Balance	172050.37

Minus Receipts in Transit	326.00

Statement Balance	171724.37

✓ *LP* 11/7/17

Debits

Checks Cleared	8441.02
Misc Charges	0.00

Total Debits	8441.02

Credits

Deposits Cleared	14268.37
Misc Earnings	0.00

Total Credits	14268.37

FIRST INTERSTATE BANK
PO BOX 308
BIGFORK, MT 59911

030 00065 01
ACCOUNT: XXXXXXXXXXXX2409
DOCUMENTS: 67

PAGE: 2
10/31/2017

TELEPHONE: 406-837-1600

BIGFORK SCHOOL DISTRICT

=====
BUS CHKG CORP/PTNR ACCOUNT XXXXXXXXXXXX2409
=====

TOTAL CREDITS (4) 14,268.91
TOTAL DEBITS (63) 8,441.56

=====
YOUR CHECKS SEQUENCED
=====

DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT
10/12	32356*	40.32	10/12	32395*	72.00	10/27	32424	100.00
10/18	32365*	36.00	10/24	32397	40.32	10/23	32425	76.32
10/05	32367	132.00	10/11	32398*	40.32	10/19	32426	59.58
10/05	32368*	90.00	10/24	32400	60.00	10/18	32427	40.32
10/05	32370	111.15	10/11	32401	60.00	10/18	32428*	40.32
10/02	32371*	132.00	10/25	32402	59.58	10/19	32430	59.58
10/31	32373	100.32	10/30	32403	40.32	10/30	32431	40.32
10/10	32374*	76.32	10/30	32404	36.00	10/30	32432	36.00
10/03	32378	72.00	10/25	32405*	36.00	10/30	32433	40.32
10/04	32379	72.00	10/20	32407*	40.32	10/30	32434	60.00
10/04	32380*	72.00	10/23	32409	36.00	10/19	32435	60.00
10/19	32382	76.32	10/20	32410*	60.00	10/24	32436*	40.32
10/30	32383	119.58	10/19	32412	40.32	10/24	32439	60.00
10/12	32384	59.58	10/17	32413	59.58	10/18	32440	40.32
10/16	32385	40.32	10/17	32414	60.00	10/25	32441*	189.30
10/12	32386	36.00	10/19	32415*	60.00	10/24	32444*	83.69
10/18	32387	40.32	10/16	32417	64.32	10/30	32446*	83.58
10/13	32388	60.00	10/12	32418*	2,058.30	10/30	32448	90.00
10/10	32389	83.58	10/16	32420	649.47	10/31	32449*	118.02
10/12	32390*	64.32	10/19	32421*	66.00	10/31	32456	233.05
10/16	32393*	72.00	10/16	32423	1,665.00			

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE



DATE: 10/11/17
 CHECKING DEPOSIT
 DEPOSIT TO ACCOUNT NUMBER: 100142409
 NAME: Bigfork School District
 AMOUNT: \$ 4,200.60

\$4,200.60 10/11/2017

DATE: 10/13/17
 CHECKING DEPOSIT
 DEPOSIT TO ACCOUNT NUMBER: 100142409
 NAME: Bigfork School District
 AMOUNT: \$ 7,260.06

\$7,260.06 10/13/2017

DATE: 10/20/17
 CHECKING DEPOSIT
 DEPOSIT TO ACCOUNT NUMBER: 100142409
 NAME: Bigfork School District
 AMOUNT: \$ 1,224.00

\$1,224.00 10/20/2017

DATE: 10/27/17
 CHECKING DEPOSIT
 DEPOSIT TO ACCOUNT NUMBER: 100192409
 NAME: Bigfork School District
 AMOUNT: \$ 1,584.25

\$1,584.25 10/27/2017

Debit
 First Interstate Bank
 Original Amount: \$4,200.60
 Current Amount: \$4,200.06
 Adjustment Amount: \$0.54
 Date: 10/11/17
 Auxiliary Co-ID: 092901683
 Account Number: 100142409
 Remark: deposit total is \$4200.06 not \$4200.00 \$ was transposed

\$0.54 10/11/2017

BIGFORK SCHOOL DISTRICT
 PAY Thirty Dollars and Four Cents
 WILL PAY TO: LITZKE, MIKE
 323 JORDAN LANE
 KALISPELL, MT 59901

32356 \$40.32 10/12/2017

BIGFORK SCHOOL DISTRICT
 PAY Thirty-Six Dollars and Six Cents
 WILL PAY TO: HAZEN, KEVIN
 PO BOX 314
 JORDAN MT 59412

32365 \$36.00 10/18/2017

BIGFORK SCHOOL DISTRICT
 PAY One Hundred Thirty-Two Dollars and Six Cents
 WILL PAY TO: EF EDUCATIONAL STORES
 201 EDUCATIONAL STREET
 CHESTER PA 21512

32367 \$132.00 10/05/2017

BIGFORK SCHOOL DISTRICT
 PAY Ninety Dollars and Six Cents
 WILL PAY TO: EF EDUCATIONAL STORES
 201 EDUCATIONAL STREET
 CHESTER PA 21512

32368 \$90.00 10/05/2017

BIGFORK SCHOOL DISTRICT
 PAY One Hundred Eleven Dollars and Fifteen Cents
 WILL PAY TO: JOHNSON, LARA

32370 \$111.15 10/05/2017

BIGFORK SCHOOL DISTRICT
 PAY One Hundred Thirty-Two Dollars and Six Cents
 WILL PAY TO: CHESTER, JAMES
 241 WEST 2ND STREET
 MISSOULA, MT 59801

32371 \$132.00 10/02/2017

BIGFORK SCHOOL DISTRICT
 PAY One Hundred Dollars and Thirty-Two Cents
 WILL PAY TO: JONES, BRYAN

32373 \$100.32 10/31/2017

BIGFORK SCHOOL DISTRICT
 PAY Seventy-Six Dollars and Thirty-Two Cents
 WILL PAY TO: OSTROM, ANDREW

32374 \$76.32 10/10/2017

BIGFORK SCHOOL DISTRICT
 PAY Seventy-Two Dollars and Six Cents
 WILL PAY TO: COOPER, TERRY
 241 WEST 2ND STREET
 MISSOULA, MT 59801

32378 \$72.00 10/03/2017

BIGFORK SCHOOL DISTRICT
 PAY Seventy-Two Dollars and Six Cents
 WILL PAY TO: SMITH, CLAY

32379 \$72.00 10/04/2017

BIGFORK SCHOOL DISTRICT
 PAY Seventy-Two Dollars and Six Cents
 WILL PAY TO: HODGES, MIKE

32380 \$72.00 10/04/2017

BIGFORK SCHOOL DISTRICT
 PAY Seventy-Six Dollars and Thirty-Two Cents
 WILL PAY TO: HOSFIELD, MIKE
 249 WEST 2ND STREET
 KALISPELL, MT 59901

32382 \$76.32 10/19/2017

BIGFORK SCHOOL DISTRICT
 PAY One Hundred Ninety-Dollars and Fifty-Six Cents
 WILL PAY TO: FITZ, VALERIA
 9756 EAST PINE CREEK
 KALISPELL, MT 59901

32383 \$119.58 10/30/2017



32409
BIGFORK SCHOOL DISTRICT
PAY FIFTY-TWO DOLLARS AND ZERO CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32409 \$36.00 10/23/2017

32410
BIGFORK SCHOOL DISTRICT
PAY FIFTY DOLLARS AND ZERO CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32410 \$60.00 10/20/2017

32412
BIGFORK SCHOOL DISTRICT
PAY FIFTY DOLLARS AND THIRTY-TWO CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32412 \$40.32 10/19/2017

32413
BIGFORK SCHOOL DISTRICT
PAY FIFTY-TWO DOLLARS AND FIFTY-EIGHT CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32413 \$59.58 10/17/2017

32414
BIGFORK SCHOOL DISTRICT
PAY FIFTY DOLLARS AND ZERO CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32414 \$60.00 10/17/2017

32415
BIGFORK SCHOOL DISTRICT
PAY FIFTY DOLLARS AND ZERO CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32415 \$60.00 10/19/2017

32417
BIGFORK SCHOOL DISTRICT
PAY SIXTY-THREE DOLLARS AND THIRTY-TWO CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32417 \$64.32 10/16/2017

32418
BIGFORK SCHOOL DISTRICT
PAY TWO THOUSAND FIFTY-EIGHT DOLLARS AND THIRTY CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32418 \$2,058.30 10/12/2017

32420
BIGFORK SCHOOL DISTRICT
PAY SIX HUNDRED FORTY-NINE DOLLARS AND FORTY-SEVEN CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32420 \$649.47 10/16/2017

32421
BIGFORK SCHOOL DISTRICT
PAY SIXTY-TWO DOLLARS AND ZERO CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32421 \$66.00 10/19/2017

32423
BIGFORK SCHOOL DISTRICT
PAY ONE THOUSAND SIX HUNDRED SIXTY-FIVE DOLLARS AND ZERO CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32423 \$1,665.00 10/16/2017

32424
BIGFORK SCHOOL DISTRICT
PAY ONE HUNDRED DOLLARS AND ZERO CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32424 \$100.00 10/27/2017

32425
BIGFORK SCHOOL DISTRICT
PAY SEVENTY-SIX DOLLARS AND THIRTY-TWO CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32425 \$76.32 10/23/2017

32426
BIGFORK SCHOOL DISTRICT
PAY FIFTY-NINE DOLLARS AND FIFTY-EIGHT CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32426 \$59.58 10/19/2017

32427
BIGFORK SCHOOL DISTRICT
PAY FORTY DOLLARS AND THIRTY-TWO CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32427 \$40.32 10/18/2017

32428
BIGFORK SCHOOL DISTRICT
PAY FORTY DOLLARS AND THIRTY-TWO CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32428 \$40.32 10/18/2017

32430
BIGFORK SCHOOL DISTRICT
PAY FIFTY-NINE DOLLARS AND FIFTY-EIGHT CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32430 \$59.58 10/19/2017

32431
BIGFORK SCHOOL DISTRICT
PAY FORTY DOLLARS AND THIRTY-TWO CENTS
WILL PAY TO ORDER OF KALEPSPELL, NE 33901

32431 \$40.32 10/30/2017



32432
BIGFORK SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNT
10/30/17
ACTIVITY ACCOUNT
PAY Thirty-Six Dollars and Zero Cents
WILL RICHMOND, RAY
PAY TO 218 FOREST DRIVE
BALDWIN, MT 59901

32432 \$36.00 10/30/2017

32433
BIGFORK SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNT
10/30/17
ACTIVITY ACCOUNT
PAY Forty Dollars and Thirty-Six Cents
WILL PETER, MALISSA
PAY TO 34 CLARKEN CIRCLE
BALDWIN, MT 59901

32433 \$40.32 10/30/2017

32434
BIGFORK SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNT
10/30/17
ACTIVITY ACCOUNT
PAY Sixty Dollars and Zero Cents
WILL PETER, MALISSA
PAY TO 34 CLARKEN CIRCLE
BALDWIN, MT 59901

32434 \$60.00 10/30/2017

32435
BIGFORK SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNT
10/19/17
ACTIVITY ACCOUNT
PAY Sixty Dollars and Zero Cents
WILL MULLER, ANDRE
PAY TO 231 E. HIGHLAND AVE.
BALDWIN, MT 59901

32435 \$60.00 10/19/2017

32436
BIGFORK SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNT
10/24/17
ACTIVITY ACCOUNT
PAY Forty Dollars and Thirty-Two Cents
WILL GUY, LISA
PAY TO 848 BELDEN PLAINS ROAD
BALDWIN, MT 59901

32436 \$40.32 10/24/2017

32439
BIGFORK SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNT
10/24/17
ACTIVITY ACCOUNT
PAY Sixty Dollars and Zero Cents
WILL GUY, LISA
PAY TO 848 BELDEN PLAINS ROAD
BALDWIN, MT 59901

32439 \$60.00 10/24/2017

32440
BIGFORK SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNT
10/18/17
ACTIVITY ACCOUNT
PAY Forty Dollars and Thirty-Two Cents
WILL HUNTER, DAVE
PAY TO 84 SPYER LOOP
BALDWIN, MT 59901

32440 \$40.32 10/18/2017

32441
BIGFORK SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNT
10/25/17
ACTIVITY ACCOUNT
PAY One Hundred Eighty-Nine Dollars and Thirty Cents
WILL TOSKOV, BOB
PAY TO

32441 \$189.30 10/25/2017

32444
BIGFORK SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNT
10/24/17
ACTIVITY ACCOUNT
PAY Eighty-Three Dollars and Sixty-Nine Cents
WILL STEVENSON, TYLEA
PAY TO

32444 \$83.69 10/24/2017

32446
BIGFORK SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNT
10/30/17
ACTIVITY ACCOUNT
PAY Eighty-Three Dollars and Thirty-Eight Cents
WILL RICHMOND, RAY
PAY TO 218 FOREST DRIVE
BALDWIN, MT 59901

32446 \$83.58 10/30/2017

32448
BIGFORK SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNT
10/30/17
ACTIVITY ACCOUNT
PAY Ninety Dollars and Zero Cents
WILL RICHMOND, RAY
PAY TO 218 FOREST DRIVE
BALDWIN, MT 59901

32448 \$90.00 10/30/2017

32449
BIGFORK SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNT
10/31/17
ACTIVITY ACCOUNT
PAY One Hundred Eighteen Dollars and Two Cents
WILL HANSEN, TERRY
PAY TO 400 W. 3RD
BALDWIN, MT 59901

32449 \$118.02 10/31/2017

32456
BIGFORK SCHOOL DISTRICT
STUDENT ACTIVITY ACCOUNT
10/31/17
ACTIVITY ACCOUNT
PAY Two Hundred Thirty-Three Dollars and Five Cents
WILL TOM, HUGHES
PAY TO 1241 W. HUGHES CREEK LAKE
BIGFORK, MT 59913

32456 \$233.05 10/31/2017

Lacey Porrovecchio

From: Lacey Porrovecchio
Sent: Tuesday, November 07, 2017 10:42 AM
To: Lacey Porrovecchio
Subject: FW: My Resignation

From: Valerie Jordan <vjordan@bigfork.k12.mt.us>
Date: November 6, 2017 at 7:15:20 PM MST
To: Matt Porrovecchio <mattp@bigfork.k12.mt.us>, Brenda Clarke <bclarke@bigfork.k12.mt.us>
Subject: **My Resignation**

Dear Matt and Brenda,

Please accept this as my resignation. I am so sorry but I need to go and take care of my mother in Florida. She has Dementia.

Thank you so much for the opportunity to work at Bigfork Elementary and High school. It truly is a special school. I hope to be back in the near future and if the opportunity arises I would love to come back.

Sincerely,
Valerie

Sent from my Windows Phone

Lacey Porrovecchio

From: Alison Wallen
Sent: Thursday, December 07, 2017 11:58 AM
To: Lacey Porrovecchio
Subject: FW: letter of resignation

From: Susan Franklin [mailto:jaslcj1@gmail.com]
Sent: Monday, December 04, 2017 4:37 PM
To: Alison Wallen <awallen@bigfork.k12.mt.us>
Subject: letter of resignation

I regretfully resign from the custodian position as it is almost imposable to complete my assigned tasks in the time table allotted me with all the activity being performed during my scheduled time, in the area I was assigned.

Regretfully, JEFF FRANKLIN

Sent from [Mail](#) for Windows 10



Virus-free. www.avast.com

Lacey Porrovecchio

From: Matt Porrovecchio
Sent: Thursday, November 30, 2017 11:21 AM
To: Matt Jensen
Cc: Lacey Porrovecchio; Alison Wallen
Subject: Paraprofessional Recommendation - Gorby

Dear Mr. Jensen,

I would like to recommend **Ms. Hanna Gorby** to serve as a **Paraprofessional** for Bigfork Schools. While Hanna has limited classroom experience, she was a peer support for special needs students in high school and she has spent time as a nanny and baby sitter for children at the Flathead Lake Lodge. During her time at the Lodge, she has developed a reputation for being very responsible, committed and caring with excellent references from management. Recently, Hanna became an approved substitute for our school and has already completed her classroom observation experience. Hanna would make a great addition to our team.

Sincerely,
Matt Porrovecchio

Lacey Porrovecchio

From: Matt Porrovecchio
Sent: Friday, December 08, 2017 1:23 PM
To: Matt Jensen
Cc: Lacey Porrovecchio; Alison Wallen
Subject: Paraprofessional Recommendation - Olson

Dear Mr. Jensen,

I would like to recommend **Ms. Sarah Olson** to serve as a **Paraprofessional** for Bigfork Schools. Sara has a child in our elementary and is excited about working for the Bigfork School system. Sarah is a receptionist at the Bigfork Athletic Club and also works as a janitor at Bethany Lutheran Church. In both instances her references describe her as patient, positive, eager to learn and an asset to their organizations. Sarah would be a great addition to our team.

Sincerely,
Matt Porrovecchio

Lacey Porrovecchio

From: Matt Porrovecchio
Sent: Friday, November 10, 2017 8:36 AM
To: Matt Jensen
Cc: Lacey Porrovecchio; Alison Wallen
Subject: Substitute Recommendation - Ollervidez

Dear Mr. Jensen,

I would like to recommend **Mr. Carter Ollervidez** to serve as a **substitute** for Bigfork Schools. Carter, while new to substitute teaching, has a number of years of experience working with young adults. Most recently, he completed a year of service through AmeriCorp working at the Bigfork ACES after school program. During this time he had the opportunity to work with our students as teacher and mentor. Carter's background, experience and skills will make him a great addition to our team.

Thanks,
MP

Lacey Porrovecchio

From: Matt Porrovecchio
Sent: Thursday, December 07, 2017 12:01 PM
To: Matt Jensen
Cc: Lacey Porrovecchio; Alison Wallen
Subject: Substitute Recommendation - Mouch

Dear Mr. Jensen,

I would like to recommend **Mrs. Kathy Mouch** to serve as a **Substitute** for Bigfork Schools. While Kathy earned an education degree, she never formally entered the profession as a school teacher. This said, she has spent time working in education. Kathy worked for more than 20 years in the Toledo Hospital maternity unit conducting educational outreach with new parents and siblings. Most recently, before moving to Montana, she spent time in the Maumee City School working part time as a teacher assistant. Kathy's background, experience and skills will make her a great addition to our school.

Sincerely,
Matt Porrovecchio

Lacey Porrovecchio

From: David Creamer
Sent: Tuesday, November 07, 2017 10:02 AM
To: Lacey Porrovecchio; Matt Jensen
Subject: Cole Jones

Cole is the only person who applied for the winter event coordinator and I would like to recommend him for that position. Here is the recommendation, which I know is too late for tomorrow's meeting, but I think that position just closed at the end of the day yesterday. If possible, I'd like to put him to work as early as Thursday for Middle School games.

Please consider Cole Jones for the position of Winter Event Coordinator. Cole is a new teacher at BHS and has already helped with various events this fall. He is young and energetic, and he knows a great deal about various sports. This knowledge and willingness to work make him the perfect candidate for this position. He is dependable and level-headed. In this position, he would help supervise students, perform various sport-specific tasks (running clocks, keeping scorebook, etc), and help with setup and cleanup.

Lacey Porrovecchio

From: David Creamer
Sent: Wednesday, November 15, 2017 9:46 AM
To: Matt Jensen; Lacey Porrovecchio
Subject: Fwd: Recommendation for hire

Zoe Gaiser - Assistant Speech Coach

Please consider Zoe Gaiser for hire as the assistant speech coach. She would be replacing Michelle Anderson, who was already approved, but needs to step down due to health concerns unrelated to the position. Zoe has been a part of the Bigfork speech program since her 7th grade year in 2004. She is a three-time state finalist and has worked with kids through her mother's ACEs program as well as working as acting manager of Brookies Cookies. Since her graduation in 2009 Zoe has volunteered for the program as a judge, running the front office during speech meets and as a volunteer assistant coach.

Shannon Appleby - Second Assistant Speech Coach

Please consider Shannon Appleby as a second assistant coach for the speech and Debate program. Shannon acted as assistant coach for 4 years, taught speech and drama in the middle school and is currently the 7th and 8th grade English teacher. Due to very high numbers, the program needs to add a third coach.

Lacey Porrovecchio

From: David Creamer
Sent: Thursday, December 07, 2017 7:41 PM
To: Lacey Porrovecchio
Subject: Coach Recs Winter 18

Troy Gunlock

5th Grade Girls Basketball Coach (Volunteer)

Please consider Troy Gunlock for the 5th Grade Girls Basketball Coach position. Troy is an accomplished former athlete and currently coaches his daughter's club basketball team. His wife Cortnee is the JV girls basketball coach at the high school. Troy's daughter is on the team.

Mary Guffin

6th Grade Girls Basketball Coach (Volunteer)

Please consider Mary Guffin for the 6th Grade Girls Basketball Coach position. Mary is a former BHS basketball player and a current teacher at Bigfork Elementary School. She coached this group last year and has a daughter on the team. Mary has been involved in the Sunday open gyms for Middle School girls throughout the fall.

Ray Hein

6th Grade Girls Assistant Basketball Coach (Volunteer)

Please consider Ray Hein for the position of Volunteer Assistant Coach for the 6th grade girls' team. Ray's daughter, Mary, is the head coach. Ray is a former high school girls' basketball coach at Bigfork and a former basketball player at BHS. He will bring valuable expertise and insight to the team.

Monika Sundem

7th Grade Girls Basketball Coach

Please consider Monika Sundem for the 7th Grade Girls Basketball Coach. Monika has held that position the last two seasons and the results have shown in the high school program. Monika was the JV program at the high school a few years ago and this position fits her schedule better. She is serious about developing player fundamentals, which is a priority in our Middle School program.

Kim Coleman

8th Grade Girls Basketball Coach

Please consider Kim Coleman for the 8th Grade Girls Basketball Coach. Kim has coached for many years at the Middle School and is a former player at BHS. She has taken over the MS program with Coach Sundem and the younger players coming into the high school program are much more prepared than in previous years. She is an excellent addition to our overall girls' basketball position.

Lacey Porrovecchio

From: Matt Jensen
Sent: Thursday, November 16, 2017 6:08 PM
To: Lacey Porrovecchio
Subject: FW: Student Teacher Placement - HS English

For the December agenda

From: Alan Robbins <arobbins@bigfork.k12.mt.us>
Date: Thursday, November 16, 2017 at 2:58 PM
To: Matt Jensen <mattj@bigfork.k12.mt.us>
Subject: Student Teacher Placement - HS English

Matt,

Please add the following to the next Board agenda:

Board of Trustees:

I am pleased to recommend that the Board accept Caleb Keller as a High School English Student Teacher starting in January, 2018. Caleb is a graduate of Flathead High School and grew up in Lakeside. He has felt drawn to teaching by his former English teacher and has always enjoyed helping and working with young people. As part of the acceptance process, Bigfork High School English teachers conducted a video interview with Caleb. Mr. Appleby, Ms. Ball, and Mr. Tudor were all impressed and felt that his placement fits very well within their department and our school. Our teachers are excited about the opportunity to mentor a new teacher and I feel the timing works very well with our academic goals and focus on departmental HPT meetings. Caleb's experience working with youth includes a pre-service teaching placement at Richey, MT, working in the after-school program at Sacajawea Middle School in Bozeman, and coaching track at Somers Middle School. I know our teaching staff will be excellent mentor teachers for Caleb and know they will assist Caleb in providing our students with outstanding educational experiences. I believe the placement will prove to be beneficial for Caleb, for our teachers, and for our students.

Sincerely,

Alan Robbins
Bigfork High School
406.837.7420 ext. 4200
arobbins@bigfork.k12.mt.us



BIGFORK PUBLIC SCHOOL DISTRICT 38

P.O. Box 188, 600 Commerce Street
Bigfork, Montana 59911
Phone: 406.837.7400 Fax: 406.837.7407

Home of the
VIKES
and
VALS

December 6, 2017

To: Bigfork School District 38, Board of Trustees

Subject: SPED Route 20

I am requesting Board approval of a new SPED Route 20 necessary for the Intermountain Program which is held here at the school. There are three students participating in the program who ride the bus. The route is only necessary in the afternoon as they can ride regular route buses in the morning however, they get dismissed at 2:15 and this requires another means of transportation to get them home. The Route took effect as of October 1st for a trial period as we had to finalize the number of students participating and addresses. The mileage for this round trip once a day is 19.5. The annual reimbursement rate for the period beginning October 1, 2017 through the end of the school year 2017 is \$5792.00. This calculation is determined by miles per day (19.5) X reimbursement rate (\$1.80) per mile X the number of school days (165).

The Route 20 schedule and map is attached.

Sincerely,



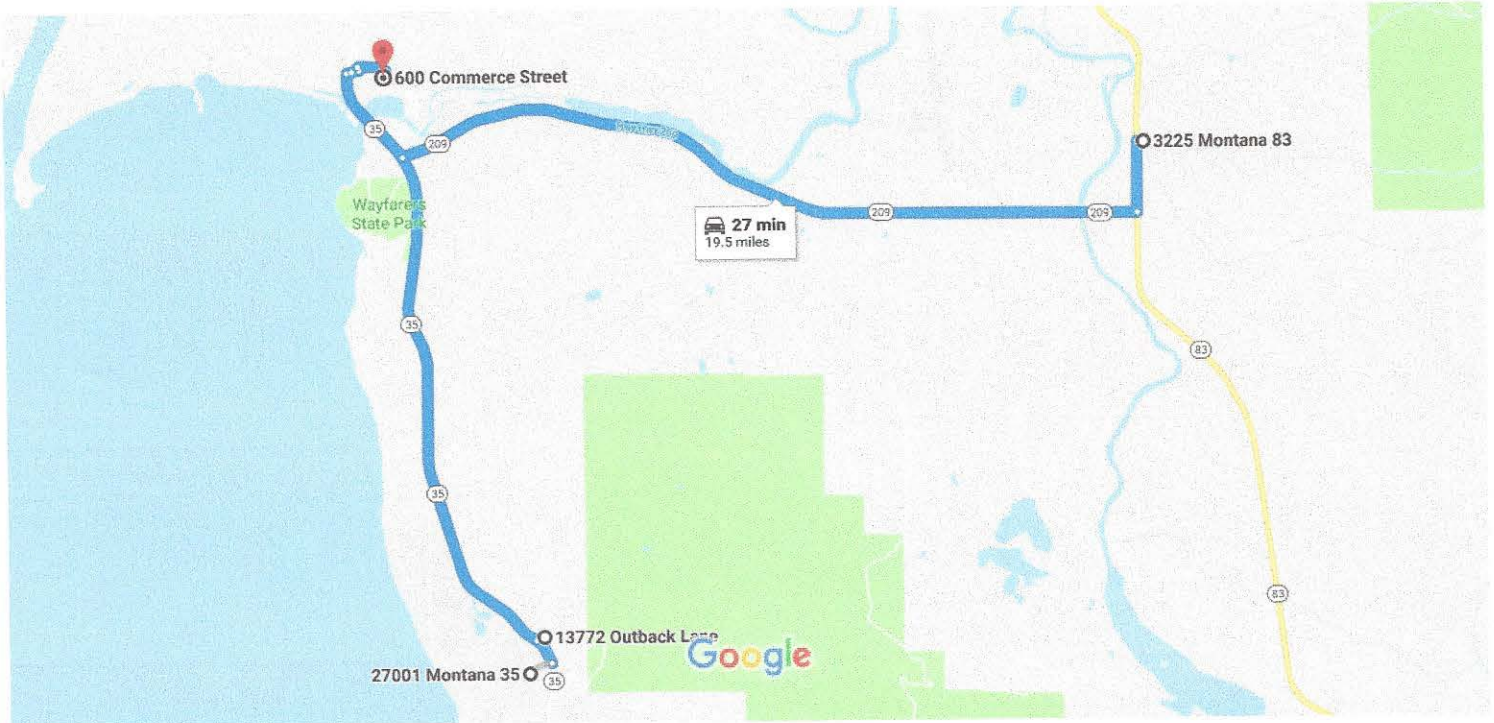
Rob Tracy

CC: Carolyn Hall, Lake County Superintendent of Schools
Jack Eggenberger, Flathead County Superintendent of Schools



600 Commerce St, Bigfork, MT to 600 Commerce Street, Bigfork, MT

Drive 19.5 miles, 27 min



Map data ©2017 Google 2000 ft

600 Commerce St

Bigfork, MT 59911

- ↑ 1. Head west on Commerce St toward Grand Ave 0.2 mi

- ↶ 2. Turn left onto Grand Ave 128 ft

- ↷ 3. Turn right onto Holt Dr 269 ft

- ↶ 4. Turn left onto MT-35 E 4.2 mi

7 min (4.4 mi)

27001 MT-35

Bigfork, MT 59911

- ↑ 5. Head northwest on Lake Shore Dr/E Shore Rd toward Outback Ln 0.2 mi
i Destination will be on the right

15 s (0.2 mi)

13772 Outback Ln

Bigfork, MT 59911

- ↑ 6. Head northwest on MT-35 W/Lake Shore Dr/E Shore Rd toward Shortys Ln
i Continue to follow MT-35 W

3.3 mi
- ↗ 7. Turn right onto MT-209

4.8 mi
- ↖ 8. Turn left onto MT-83 N
i Destination will be on the right

0.4 mi

11 min (8.6 mi)

3225 MT-83

Bigfork, MT 59911

- ↑ 9. Head south on MT-83 S toward MT-209

0.4 mi
- ↗ 10. Turn right onto MT-209

4.8 mi
- ↗ 11. Turn right onto MT-35 W

0.7 mi
- ↗ 12. Turn right onto Holt Dr

420 ft
- ↖ 13. Turn left onto Grand Ave

128 ft
- ↗ 14. Turn right onto Commerce St
i Destination will be on the right

0.2 mi

9 min (6.2 mi)

600 Commerce St

Bigfork, MT 59911

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.



BIGFORK PUBLIC SCHOOL DISTRICT 38

P.O. Box 188, 600 Commerce Street
Bigfork, Montana 59911
Phone: 406.837.7400 Fax: 406.837.7407

Home of the
VIKES
and
VALS

December 6, 2017

To: Bigfork School District 38, Board of Trustees

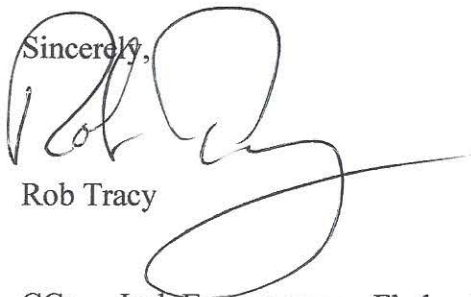
Subject: SPED Route 15, Linderman Jr. High, Kalispell

I am requesting Board approval of a new SPED Route 15 necessary for a student needing transportation to Linderman Jr. High Educational Center in Kalispell. The round trip twice a day route is necessary four days a week. It took effect November 1st for a trial period.

The mileage for this twice a day route is 71.0. The annual reimbursement rate for the period commencing November 1, 2017 through the end of the school year 2018 is \$12,708.00. This calculation is determined by miles per day (71.0) X reimbursement rate (\$1.57) per mile X the number of school days (114). The route departure from Bigfork is at 8:00 a.m. and the afternoon pick up is at 2:00 p.m. The arrival back to Bigfork School is at approximately 2:52 p.m.

Route 15 and map and mileage is attached.

Sincerely,



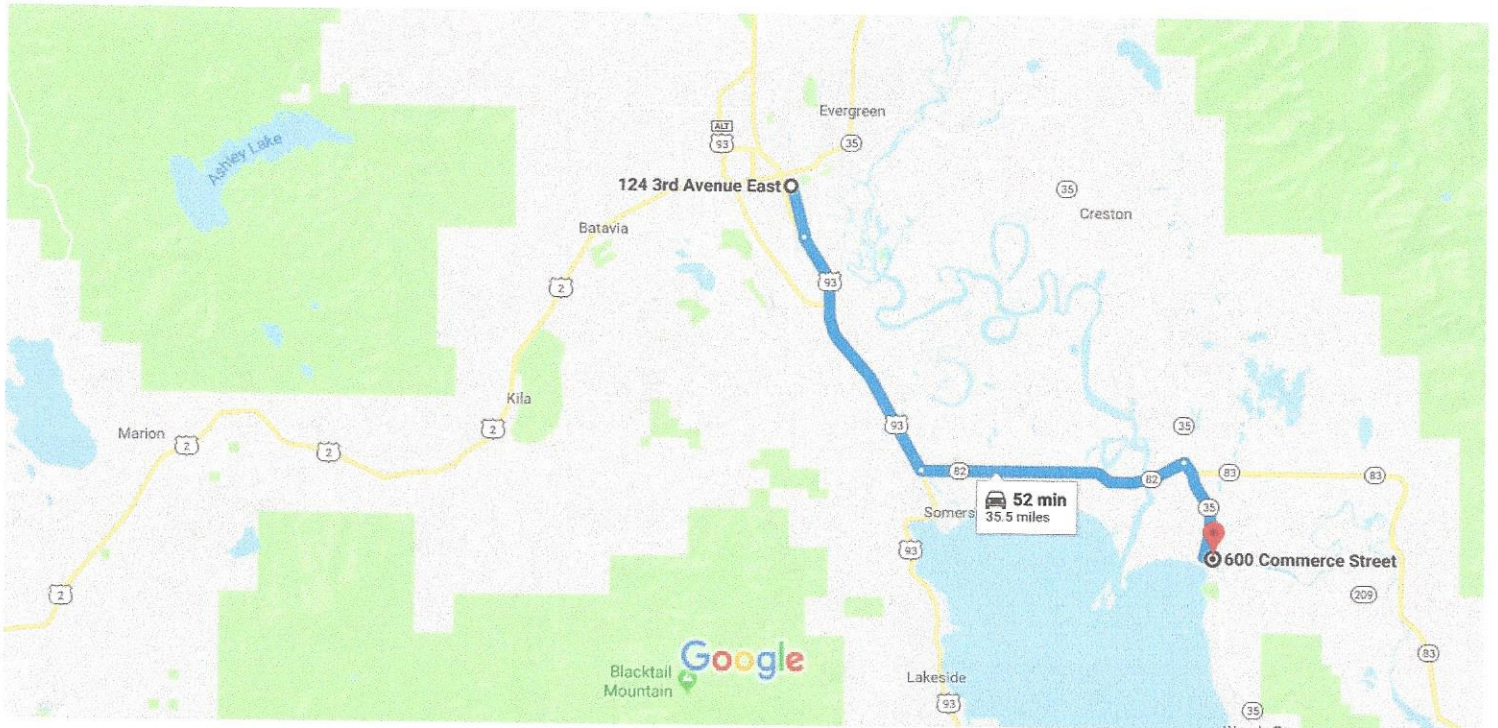
Rob Tracy

CC: Jack Eggenesperger, Flathead County Superintendent of Schools



600 Commerce St, Bigfork, MT to 600 Commerce Street, Bigfork, MT

Drive 35.5 miles, 52 min



Map data ©2017 Google 2 mi

600 Commerce St

Bigfork, MT 59911

- ↑ 1. Head west on Commerce St toward Grand Ave 0.2 mi

- ↶ 2. Turn left onto Grand Ave 128 ft

- ↷ 3. Turn right onto Holt Dr 269 ft

- ↷ 4. Turn right onto MT-35 W 2.6 mi

- ↶ 5. Turn left onto MT-82 W 6.8 mi

- ↷ 6. Turn right onto US-93 N 6.7 mi

- ↷ 7. Turn right onto 3rd Ave E 1.3 mi
i Destination will be on the left

26 min (17.7 mi)

124 3rd Ave E

Kalispell, MT 59901

Follow 3rd Ave E to U.S. 93 S

5 min (1.3 mi)

↑ 8. Head south on 3rd Ave E toward 2nd St E

1.3 mi

➔ 9. Turn right to stay on 3rd Ave E

223 ft

Take MT-82 E to MT-35 E

16 min (13.5 mi)

↶ 10. Turn left at the 1st cross street onto U.S. 93 S

6.7 mi

↶ 11. Turn left onto MT-82 E

6.8 mi

Continue on MT-35 E. Drive to Commerce St in Bigfork

6 min (2.9 mi)

➔ 12. Turn right onto MT-35 E

2.6 mi

↶ 13. Turn left onto Holt Dr

0.1 mi

↶ 14. Turn left onto Grand Ave

128 ft

➔ 15. Turn right onto Commerce St

 Destination will be on the right

0.2 mi

26 min (17.7 mi)

600 Commerce St

Bigfork, MT 59911

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.