NONINSTRUCTIONAL OPERATIONS

Activity Trips

The use of school buses is strictly limited to school activities. Buses may not be loaned or leased to non-school groups unless permission is specifically granted by the Board. On all activity runs, buses will be operated by a qualified bus driver, and only authorized activity participants, professional staff, and chaperones assigned by the administration may ride the bus.

Any driver or chaperone may request their own children be transported under the following guidelines.

- 1. Have written approval of the building principal
- 2. Children under the age of four year old must be properly restrained as required by Montana Law for passenger cars.
- 3. In the case of a full load, the child cannot occupy the seat of an eligible transportee.

A duplicate copy of the passenger list will be made for all activity trips. One (1) copy will remain with the professional staff member in charge on the bus and one (1) copy will be given to the Activities Director before the bus departs.

Policy History:

Adoption Date: August 12, 2004 Revision Date: September 9, 2015 8132