

# ATTENDANCE REVIEW NOTICE

**Student:**

3122F

**Grade:**

\_\_\_\_\_ has a total of \_\_\_\_\_ absences this semester. A meeting has been arranged with the Attendance Review Committee (ARC) on \_\_\_\_\_ in Room \_\_\_\_\_ at \_\_\_\_\_. Please call 837-7420 to confirm your attendance at this meeting.

Recommendations for improving attendance and making up credit may include but are not limited to the following:

- Alternative Learning Center (ALC)
- In-School Suspension (ISS)
- Teacher assignments
- Drop class and assignment to Study Hall
- Modified Class Schedule
- Will not attend field trips that require missing additional class periods
- Not allowed to leave early as associated with extracurricular activities unless required study back hours are met and class work is done.
- Not allowed to have honors pass/work release
- Attend morning Tutorial Study Back Period from 7:10 – 8:10 a.m. for \_\_\_\_\_ days per week
- Fulfill a full daily schedule before participating in extracurricular activities, including practice
- Serve \_\_\_\_\_ hours of Community Service with academic focus
- Serve as a peer tutor at lunch or during Tutorial Study Back Period for \_\_\_\_\_ days
- Loss of credit
- Other:

Comments:

## Parent/Guardian Responsibility

Parent/Guardian will take the following steps to help their student fulfill the ARC Contract. (To be completed by the parent/guardian)

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

Thanks.

Matthew Jensen  
Assistant Principal  
Bigfork High School