

REGULAR BOARD MEETING

July 5, 2017

THE REGULAR MEETING of the BOARD OF TRUSTEES of Bigfork Elementary School and Bigfork High School, District No 38, Flathead and Lake Counties, was called to order by Chairperson Sandry on July 5, 2017, at 5:00 pm in the High School, Room 203.

Trustees present: Paul Sandry, Patricia Landon, Dana Whitney, Jessica Martinz, Zack Anderson and Christina Relyea

Trustees absent: Paul Sullivan Jr.

Also in attendance were Superintendent Matt Jensen, Business Manager Lacey Porrovecchio, and Activities Coordinator David Creamer.

Pledge of Allegiance.

There were no comments on non-agenda items.

A motion to approve the agenda was made by Trustee Landon, seconded by Trustee Whitney, and **approved** by unanimous vote of the elementary school and high school trustees.

A motion to approve the consent agenda was made by Trustee Landon, seconded by Trustee Whitney, and **approved** by unanimous vote of the elementary and high school trustees.

- Approval of Regular Board Meeting Minutes for June 21, 2017
- Approval of Individual Transportation Contracts for 2017-18
- Approval of Personnel – *Any offer of employment is contingent upon receipt of satisfactory criminal history background check*
 1. Administrative Support Personnel Recommended for Hire
 - a. Ginny Kirby, Administrative Assistant
 2. Classified Part-Time Summer Maintenance Position
 3. Classified Personnel Resignation
 - a. Susie Hullett, Secretary
 4. Special Education Contracts for 2017-18
 - a. Angie Hansen, Speech Language Therapist
 - b. Clifton Palmer, School Psychologist
 - c. Heather Massey, Physical Therapist
 5. Extra-Curricular Personnel Recommended for 217-18
 - a. Todd Emslie, Head Football Coach
 - b. John Little, Assistant Football Coach
 - c. Jim Epperly, Assistant Football Coach
 - d. Ed Buttrey, Assistant Football Coach
 - e. Saia Misa, Assistant Football Coach
 - f. Schuyler Baird, Head Volleyball Coach
 - g. Ariel Stallknecht, Assistant Volleyball Coach
 - h. Susan Loeffler, Head Cross Country Coach
 - i. Jessica Johnson, Assistant Cross Country Coach
 - j. Derek Ford, Middle School Football Coach
 - k. Connor Coleman, Middle School Football Coach
 - l. Kelsey Schwenk, Middle School Volleyball Coach
 - m. Heather Epperly, Head Fall Cheer Coach
 - n. Emily Feller, Assistant Fall Cheer Coach
 - o. Jens Sundem, Head Girls Soccer Coach
 - p. Nancy Robinson, Assistant Girls Soccer Coach
 - q. Joe Feise, Head Boys Soccer Coach
 6. Extra-Curricular Volunteers Recommended for 2017-18
 - a. Beau Wielkocziewski, Cross Country
 - b. Chico Rodriguez, Middle School Football
 - c. Tyson Roe, High School Football

OLD BUSINESS

- A. Administrative Contracts for 2017-18
 1. Brenda Clarke

2. David Creamer

Trustee Sandry told the board the administrative contracts for Mrs. Clarke and Mr. Creamer were unintentionally misrepresented at the last board meeting. Mrs. Clarke is receiving a 2% salary increase instead of the 3.25% offered other administrators to help align her salary with the admin salary procedure. Mr. Creamer's contract has a 0% increase because he didn't meet the requirements in his previous contract. Board discussion followed.

A motion to approve the Administrative Contracts for 2017-18 as proposed was made by Trustee Landon, seconded by Trustee Martinz, and approved by unanimous vote of the elementary school and high school trustees.

NEW BUSINESS

- A. Approval of 2017-18 Transportation Routes- Mr. Jensen asked the board to approve the transportation routes for 2017-18. There are no major changes from the previous year.

A motion to approve the Transportation Routes for 2017-18 as proposed was made by Trustee Anderson, seconded by Trustee Whitney, and approved by unanimous vote of the elementary school and high school trustees.

Mr. Creamer thanked Trustee Anderson, the full board and the administration for their role in the stability of the coaching staff.

Mr. Jensen talked to the trustees about the future meeting schedule. There are 2 positions he would like to administratively approve until the August 23 board meeting. He will send out the recommendations as soon as he has them and will call a board meeting if the trustees deem it necessary.

FUTURE MEETING SCHEULE

All School Board meetings are held at 5 pm in the High School Room 104, unless otherwise noted.

- o August 23, 2017
- o September 13, 217
- o October 11, 2017
- o November 8, 2017
- o December 13, 2017
- o January 10, 2018
- o February 14, 2018
- o March 14, 2018
- o April 11, 2018
- o May 9, 2018
- o June 13, 2018

A motion to adjourn was made by Trustee Anderson, seconded by Trustee Landon, and **approved** by unanimous vote of the elementary and high school trustees.

Adjourned: 5:22 pm

District Clerk

Chairperson

Statement of Activity Closing Balance 169289.05
Plus Outstanding Checks 2006.07
Minus Outstanding Deposits 0.00

Balance 171295.12
Minus Receipts in Transit 214.50

✓
171295.12

Statement Balance 171080.62

Debits

Checks Cleared 27004.92
Misc Charges 0.00

Total Debits 27004.92

Credits


Deposits Cleared 16459.45
Misc Earnings 0.00

Total Credits 16459.45

FIRST INTERSTATE BANK
 PO BOX 308
 BIGFORK, MT 59911
 TELEPHONE: 406-837-1600

030 00065 01 PAGE: 1
 ACCOUNT: XXXXXX2409 06/30/2017
 DOCUMENTS: 43

2418 2660192 10Z ATM 367.452.1.8

 BIGFORK SCHOOL DISTRICT
 PO BOX 188
 BIGFORK MT 59911



30
 3
 40

Customer service questions: Call 1-888-752-3332 or www.firstinterstate.com
 Effective July 15, 2017, the non-sufficient funds (NSF/return check/over-
 draft paid) fee will increase from \$29.00 to \$30.00. The stop payment fee
 will increase from \$29.00 to \$32.00. Effective August 1, 2017 the fee for
 ATM transactions made at ATMs other than First Interstate Bank ATMs will
 increase from \$2.00 to \$2.50. If you have any questions, please contact
 your local branch or client support at 888-752-3332, M-F, 7:30am-6pm,
 MST.

BUS CHKG CORP/PTNR ACCOUNT XXXXXX2409

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			05/31/17	181,626.09
CHECK(S)	151.04		06/07/17	181,475.05
CHECK(S)	1,414.53		06/08/17	180,060.52
CHECK(S)	645.45		06/09/17	179,415.07
CHECK(S)	479.14		06/12/17	178,935.93
CHECK(S)	1,667.05		06/13/17	177,268.88
DEPOSIT		11,990.95	06/14/17	189,259.83
CHECK(S)	3,571.05		06/14/17	185,688.78
CHECK(S)	243.00		06/15/17	185,445.78
CHECK(S)	795.05		06/16/17	184,650.73
CHECK(S)	2,081.85		06/19/17	182,568.88
CHECK(S)	2,004.10		06/20/17	180,564.78
DEPOSIT		250.00	06/23/17	180,814.78
CHECK(S)	795.05		06/28/17	180,019.73
CHECK(S)	945.05		06/29/17	179,074.68
DEPOSIT		4,218.50	06/30/17	183,293.18
CHECK(S)	12,212.56		06/30/17	171,080.62
BALANCE THIS STATEMENT			06/30/17	171,080.62

TOTAL CREDITS (3) 16,459.45
 TOTAL DEBITS (40) 27,004.92

* * * C O N T I N U E D * * *

FIRST INTERSTATE BANK
PO BOX 308
BIGFORK, MT 59911

030 00065 01
ACCOUNT:
DOCUMENTS:

XXXXXX2409
43
PAGE: 2
06/30/2017

TELEPHONE: 406-837-1600

BIGFORK SCHOOL DISTRICT



YOUR CHECKS SEQUENCED

DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT
06/15	32269*	100.00	06/09	32300	47.88	06/29	32315	795.05
06/20	32276*	72.00	06/08	32301	795.05	06/20	32316	795.05
06/09	32288	278.57	06/13	32302	540.46	06/14	32317	795.05
06/08	32289	16.08	06/12	32303	305.95	06/19	32318*	795.05
06/08	32290	136.30	06/12	32304	9.28	06/19	32320	22.96
06/08	32291	400.00	06/12	32305	163.91	06/19	32321	1,254.67
06/14	32292	2,776.00	06/13	32306	590.00	06/20	32322*	342.00
06/09	32293	300.00	06/13	32307*	99.94	06/30	32325	1,140.00
06/09	32294	19.00	06/15	32309	43.00	06/30	32326	955.41
06/19	32295	9.17	06/13	32310	424.05	06/30	32327*	393.15
06/13	32296	12.60	06/29	32311	100.00	06/30	32330	9,724.00
06/07	32297	151.04	06/16	32312	795.05	06/29	32331	50.00
06/08	32298	67.10	06/28	32313	795.05			
06/15	32299	100.00	06/20	32314	795.05			

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE




First Interstate Bank


www.firstinterstate.com

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION
Z0660000-07/11/11


Member FDIC. Equal Housing Lender.


CHECKING DEPOSIT
 DEPOSIT TO ACCOUNT NUMBER
 100142409
 \$ 78.95
 \$ 1609.00
 \$ 10368.00
 \$ 11970.95
 \$ 11970.95
 Bigfork School District
 45101000054

\$11,990.95 06/14/2017


CHECKING DEPOSIT
 DEPOSIT TO ACCOUNT NUMBER
 100142409
 \$ 250.00
 \$ 250.00
 \$ 250.00
 Bigfork School District
 45101000054

\$250.00 06/23/2017


CHECKING DEPOSIT
 DEPOSIT TO ACCOUNT NUMBER
 100142409
 \$ 900.00
 \$ 388.50
 \$ 4218.50
 \$ 4218.50
 Bigfork School District
 45101000054

\$4,218.50 08/30/2017

32289 06/20/17 06/20/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 100.00
 \$ 100.00
 \$ 100.00
 Bigfork School District
 45101000054

32289 \$100.00 06/15/2017

32276 06/20/17 06/20/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 72.00
 \$ 72.00
 \$ 72.00
 Bigfork School District
 45101000054

32276 \$72.00 06/20/2017

32288 06/09/17 06/09/17
 ACTIVITY ACCOUNT
 Bigfork School District
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 \$ 278.57
 \$ 278.57
 Bigfork School District
 45101000054

32288 \$278.57 06/09/2017

32289 06/20/17 06/20/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 16.08
 \$ 16.08
 \$ 16.08
 Bigfork School District
 45101000054

32289 \$16.08 06/08/2017

32290 06/08/17 06/08/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 136.30
 \$ 136.30
 \$ 136.30
 Bigfork School District
 45101000054

32290 \$136.30 06/08/2017

32291 06/08/17 06/08/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 400.00
 \$ 400.00
 \$ 400.00
 Bigfork School District
 45101000054

32291 \$400.00 06/08/2017

32292 06/14/17 06/14/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 2,776.00
 \$ 2,776.00
 \$ 2,776.00
 Bigfork School District
 45101000054

32292 \$2,776.00 06/14/2017

32293 06/09/17 06/09/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 300.00
 \$ 300.00
 \$ 300.00
 Bigfork School District
 45101000054

32293 \$300.00 06/09/2017

32294 06/09/17 06/09/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 19.00
 \$ 19.00
 \$ 19.00
 Bigfork School District
 45101000054

32294 \$19.00 06/09/2017

32295 06/19/17 06/19/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 9.17
 \$ 9.17
 \$ 9.17
 Bigfork School District
 45101000054

32295 \$9.17 06/19/2017

32296 06/13/17 06/13/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 12.60
 \$ 12.60
 \$ 12.60
 Bigfork School District
 45101000054

32296 \$12.60 06/13/2017

32297 06/07/17 06/07/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 151.04
 \$ 151.04
 \$ 151.04
 Bigfork School District
 45101000054

32297 \$151.04 06/07/2017

32298 06/08/17 06/08/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 67.10
 \$ 67.10
 \$ 67.10
 Bigfork School District
 45101000054

32298 \$67.10 06/08/2017

32299 06/15/17 06/15/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 100.00
 \$ 100.00
 \$ 100.00
 Bigfork School District
 45101000054

32299 \$100.00 06/15/2017

32300 06/09/17 06/09/17
 ACTIVITY ACCOUNT
 Bigfork School District
 \$ 47.88
 \$ 47.88
 \$ 47.88
 Bigfork School District
 45101000054

32300 \$47.88 06/09/2017



32301
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/08/17

PMV Seven Hundred Seventy Nine Dollars and Five Cents

TO: TOLSON
FROM: WELLS FARGO BANK
DATE: 06/08/17

001210P 00190168H 100142409

32301 \$795.05 06/08/2017

32302
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/13/17

PMV One Hundred Thirty Dollars and Ninety Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/13/17

001210P 00190168H 100142409

32302 \$540.46 06/13/2017

32303
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/12/17

PMV Three Hundred Fifty Dollars and Ninety Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/12/17

001210P 00190168H 100142409

32303 \$305.95 06/12/2017

32304
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/12/17

PMV Nine Dollars and Twenty Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/12/17

001210P 00190168H 100142409

32304 \$9.28 06/12/2017

32305
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/12/17

PMV One Hundred Twenty Three Dollars and Ninety Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/12/17

001210P 00190168H 100142409

32305 \$163.91 06/12/2017

32306
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/13/17

PMV Five Hundred Ninety Dollars and Nine Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/13/17

001210P 00190168H 100142409

32306 \$590.00 06/13/2017

32307
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/13/17

PMV Ninety Nine Dollars and Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/13/17

001210P 00190168H 100142409

32307 \$99.94 06/13/2017

32308
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/15/17

PMV Four Hundred Dollars and Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/15/17

001210P 00190168H 100142409

32308 \$43.00 06/15/2017

32309
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/13/17

PMV Seven Hundred Thirty Five Dollars and Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/13/17

001210P 00190168H 100142409

32309 \$424.05 06/13/2017

32310
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/29/17

PMV One Hundred Dollars and Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/29/17

001210P 00190168H 100142409

32310 \$100.00 06/29/2017

32311
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/16/17

PMV Seven Hundred Ninety Five Dollars and Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/16/17

001210P 00190168H 100142409

32311 \$795.05 06/16/2017

32312
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/28/17

PMV Seven Hundred Ninety Five Dollars and Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/28/17

001210P 00190168H 100142409

32312 \$795.05 06/28/2017

32313
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/20/17

PMV Seven Hundred Ninety Five Dollars and Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/20/17

001210P 00190168H 100142409

32313 \$795.05 06/20/2017

32314
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/29/17

PMV Seven Hundred Ninety Five Dollars and Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/29/17

001210P 00190168H 100142409

32314 \$795.05 06/29/2017

32315
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/20/17

PMV Seven Hundred Ninety Five Dollars and Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/20/17

001210P 00190168H 100142409

32315 \$795.05 06/20/2017

32317
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/14/17

PMV Seven Hundred Ninety Five Dollars and Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/14/17

001210P 00190168H 100142409

32317 \$795.05 06/14/2017

32318
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/19/17

PMV Seven Hundred Ninety Five Dollars and Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/19/17

001210P 00190168H 100142409

32318 \$795.05 06/19/2017

32320
BIGFORK SCHOOL DISTRICT
ACTIVITY ACCOUNT
06/19/17

PMV Twenty Two Dollars and Ninety Five Cents

TO: WELLS FARGO BANK
FROM: WELLS FARGO BANK
DATE: 06/19/17

001210P 00190168H 100142409

32320 \$22.96 06/19/2017

32321
BIGFORK SCHOOL DISTRICT
100142409
ACTIVITY ACCOUNT

PAY ONE THOUSAND ONE HUNDRED NINETY FIVE DOLLARS AND NO CENTS

WILL
TO
OF THE BOARD OF DIRECTORS
BIGFORK SCHOOL DISTRICT
BIGFORK, IL 61831

06/19/2017

06/19/2017

32321 \$1,254.67 06/19/2017

32322
BIGFORK SCHOOL DISTRICT
100142409
ACTIVITY ACCOUNT

PAY THREE HUNDRED THIRTY FOUR DOLLARS AND SEVEN CENTS

WILL
TO
OF THE BOARD OF DIRECTORS
BIGFORK SCHOOL DISTRICT
BIGFORK, IL 61831

06/20/2017

06/20/2017

32322 \$342.00 06/20/2017

32325
BIGFORK SCHOOL DISTRICT
100142409
ACTIVITY ACCOUNT

PAY ONE THOUSAND ONE HUNDRED TWENTY NINE DOLLARS AND SEVEN CENTS

WILL
TO
OF THE BOARD OF DIRECTORS
BIGFORK SCHOOL DISTRICT
BIGFORK, IL 61831

06/30/2017

06/30/2017

32325 \$1,140.00 06/30/2017



32326
BIGFORK SCHOOL DISTRICT
100142409
ACTIVITY ACCOUNT

PAY NINE THOUSAND FIVE HUNDRED FORTY FIVE DOLLARS AND NO CENTS

WILL
TO
OF THE BOARD OF DIRECTORS
BIGFORK SCHOOL DISTRICT
BIGFORK, IL 61831

06/30/2017

06/30/2017

32326 \$955.41 06/30/2017

32327
BIGFORK SCHOOL DISTRICT
100142409
ACTIVITY ACCOUNT

PAY THREE HUNDRED THIRTY THREE DOLLARS AND EIGHTEEN CENTS

WILL
TO
OF THE BOARD OF DIRECTORS
BIGFORK SCHOOL DISTRICT
BIGFORK, IL 61831

06/30/2017

06/30/2017

32327 \$393.15 06/30/2017

32330
BIGFORK SCHOOL DISTRICT
100142409
ACTIVITY ACCOUNT

PAY NINE THOUSAND SEVEN HUNDRED TWENTY FIVE DOLLARS AND ZERO CENTS

WILL
TO
OF THE BOARD OF DIRECTORS
BIGFORK SCHOOL DISTRICT
BIGFORK, IL 61831

06/30/2017

06/30/2017

32330 \$9,724.00 06/30/2017

32331
BIGFORK SCHOOL DISTRICT
100142409
ACTIVITY ACCOUNT

PAY FIFTY DOLLARS AND NO CENTS

WILL
TO
OF THE BOARD OF DIRECTORS
BIGFORK SCHOOL DISTRICT
BIGFORK, IL 61831

06/29/2017

06/29/2017

32331 \$50.00 06/29/2017

Statement of Activity Closing Balance 164910.36
Plus Outstanding Checks 2087.02
Minus Outstanding Deposits 0.00

Balance 166997.38

Minus Receipts in Transit 750.00

Statement Balance 166247.38

✓ R 8/7/17

Debits

Checks Cleared 4923.74
Misc Charges 124.00

Total Debits 5047.74

Credits

Deposits Cleared 214.50
Misc Earnings 0.00

Total Credits 214.50

FIRST INTERSTATE BANK
 PO BOX 308
 BIGFORK, MT 59911
 TELEPHONE: 406-837-1600

030 00065 01 PAGE: 1
 ACCOUNT: XXXXXXXXXXXX2409 07/31/2017
 DOCUMENTS: 15

00259 2685199 10Z ATM 367.482.1.15

 
 BIGFORK SCHOOL DISTRICT
 PO BOX 188
 BIGFORK MT 59911

30
 1
 14

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 Customer service questions: Call 1-888-752-3332 or www.firstinterstate.com
 Effective July 15, 2017, the non-sufficient funds (NSF/return check/over-
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 will increase from \$29.00 to \$32.00. Effective August 1, 2017 the fee for
 ATM transactions made at ATMs other than First Interstate Bank ATMs will
 increase from \$2.00 to \$2.50. If you have any questions, please contact
 your local branch or client support at 888-752-3332, M-F, 7:30am-6pm,
 MST.

=====
 BUS CHKG CORP/PTNR ACCOUNT XXXXXXXXXXXX2409
 =====

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			06/30/17	171,080.62
RETURN DEPOSIT ITEM	120.00		07/03/17	170,960.62
RETURN CHARGE BACK	4.00		07/03/17	170,956.62
CHECK(S)	239.00		07/03/17	170,717.62
CHECK(S)	795.05		07/05/17	169,922.57
DEPOSIT		214.50	07/10/17	170,137.07
CHECK(S)	25.00		07/17/17	170,112.07
CHECK(S)	1,140.00		07/24/17	168,972.07
CHECK(S)	1,133.35		07/25/17	167,838.72
CHECK(S)	570.00		07/26/17	167,268.72
CHECK(S)	1,021.34		07/28/17	166,247.38
BALANCE THIS STATEMENT			07/31/17	166,247.38✓

TOTAL CREDITS (1) 214.50
 TOTAL DEBITS (16) 5,047.74

=====
 YOUR CHECKS SEQUENCED
 =====

DATE...	CHECK #...	AMOUNT	DATE...	CHECK #...	AMOUNT
07/05	32319*	795.05	07/17	32323	25.00
	* * * *	C O N T I N U E D * * *			
			07/03	32324*	239.00

FIRST INTERSTATE BANK
PO BOX 308
BIGFORK, MT 59911

030 00065 01
ACCOUNT: XXXXXXXXXXXX2409
DOCUMENTS: 15

PAGE: 2
07/31/2017

TELEPHONE: 406-837-1600

BIGFORK SCHOOL DISTRICT



YOUR CHECKS SEQUENCED

DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT	DATE	CHECK #	AMOUNT
07/26	32332*	570.00	07/28	32338	552.00	07/25	32342	335.36
07/24	32334*	570.00	07/28	32339	449.34	07/25	32343	32.99
07/25	32336	570.00	07/28	32340	20.00	07/25	32344	20.00
07/24	32337	570.00	07/25	32341	175.00			

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE



First Interstate Bank
www.firstinterstate.com

NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION
20660030-ST/TT

Member FDIC Equal Housing Lender

First Interstate
 CHECKING DEPOSIT
 100142409
 Bigfork School District
 11430
 21450

\$214.50 07/10/2017

32324
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Priority Direct Billings and Fees Check
 TO CUNA
 FROM 100142409

32324 \$239.00 07/03/2017

32325
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Security Billings and Fees Check
 TO CUNA
 FROM 100142409

32325 \$570.00 07/25/2017

32326
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Insurance Billings and Property Tax Check
 TO CUNA
 FROM 100142409

32326 \$449.34 07/28/2017

32342
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Insurance Billings and Property Tax Check
 TO CUNA
 FROM 100142409

32342 \$335.36 07/25/2017

32318
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Security Billings and Fees Check
 TO CUNA
 FROM 100142409

32318 \$795.05 07/05/2017

32332
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Security Billings and Fees Check
 TO CUNA
 FROM 100142409

32332 \$570.00 07/26/2017

32337
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Security Billings and Fees Check
 TO CUNA
 FROM 100142409

32337 \$570.00 07/24/2017

32340
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Security Billings and Fees Check
 TO CUNA
 FROM 100142409

32340 \$20.00 07/28/2017

32343
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Security Billings and Fees Check
 TO CUNA
 FROM 100142409

32343 \$32.99 07/25/2017

32323
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Security Billings and Fees Check
 TO CUNA
 FROM 100142409

32323 \$25.00 07/17/2017

32324
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Security Billings and Fees Check
 TO CUNA
 FROM 100142409

32324 \$570.00 07/24/2017

32328
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Security Billings and Fees Check
 TO CUNA
 FROM 100142409

32328 \$552.00 07/28/2017

32341
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Security Billings and Fees Check
 TO CUNA
 FROM 100142409

32341 \$175.00 07/25/2017

32344
 BIGFORK SCHOOL DISTRICT
 07/10/17
 ACTIVITY ACCOUNT # 100142409
 PAY First Interstate Security Billings and Fees Check
 TO CUNA
 FROM 100142409

32344 \$20.00 07/25/2017



7-30-17

I Ricky C. Sass will retire from
my position as custodian for Bigfork Schools
effective 7-28-2017.

Ricky C. Sass

Bigfork School Administration
Bigfork School District
600 Commerce St. Bigfork, MT 59911

Dear Mr. Matt Jensen, Rob Tracy and Bigfork School Board,

Please accept this letter of resignation from Bigfork School District as school bus driver. My last day of employment will be August 16, 2017.

Thank you so much for sixteen excellent years at your school. I have worked alongside many wonderful and caring school bus drivers, aides, teachers, administration and of course students. Many of these students have enriched my life by allowing me to share in their school year adventures. The genuine love and understanding shown my special needs daughter Meisa and myself in our unusual work situation is a testament to the caring and character of my many friends, many of you I truly consider family.

To quickly clear up any misunderstandings of my situation, I would like to make the following statements. I am not quitting because of health issues and I am not being forced out of employment. Rob Tracy and Matt Jensen have been nothing but supportive and understanding of my situation. I choose to leave at this time because I feel God calling me in a different direction. I plan to remain as connected as I can be to Bigfork School District in the future.

I will never forget my time at Bigfork School District and the relationships I treasure there. Please let me know if you need any assistance with this transition.

All the best,

A handwritten signature in blue ink that reads "Greg Wasell". The signature is written in a cursive, flowing style.

Greg Wasell

Lacey Porrovecchio

From: Matt Porrovecchio
Sent: Monday, July 03, 2017 1:52 PM
To: Matt Jensen
Cc: Alison Wallen; Lacey Porrovecchio
Subject: Paraprofessional Recommendations

Dear Mr. Jensen,

I would like to recommend **Ms. Rachel Jeffords** to serve as **paraprofessional** for Bigfork Schools. Rachel has 10 years of experience working with individuals with special needs. She spent the 2015-2016 school year supporting autistic children at the Evergreen Preschool where she was described as a skilled and gifted member of the support staff. Her most recent work experience was with the Child Development Center (CDC) where she worked as a Autistic trainer/teacher. Rachel's work background will make her a great addition to our staff.

I would also like to recommend **Mrs. Crystal Dahlman** to serve as **paraprofessional** for Bigfork Schools. Crystal graduated from the University of Montana - Western with a Broadfield Art Degree with an emphasis in pottery and printmaking. In addition to her education background, past employers and coworkers describe Crystal as going above and beyond in her work, able to handle difficult situation, and caring and compassionate in her interactions with others. Crystal will be a great addition to our staff.

Thank you for your consideration.

Matt Porrovecchio



BIGFORK HIGH SCHOOL

*P.O. Box 188, 600 Commerce Street
Bigfork, MT 59911
Phone: 406.837.7420 Fax 406.837.7245*

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August 9, 2017

Board of Trustees:

I would like to recommend hiring Ms. Shannon Varner as the High School/Elementary secretary. Our new secretary will be splitting time between buildings working on common tasks such as arranging substitutes and processing purchase requests. Shannon impressed us during the interview with her communication skills as she provided open and honest answers and engaged dialogue that was warm and welcoming. Her references confirmed that she has excellent communications skills in professional and customer service environments. Her references also spoke highly of Shannon's ability to handle high-pressure schedules, her skills at multi-tasking, and that she is an excellent learner.

We feel that Shannon's excellent communications skills, her commitment to high quality work, and her ability to accept new challenges will make her an excellent addition to Bigfork School District's secretarial staff. Please accept my recommendation to hire Ms. Shannon Varner as the new High School/Elementary secretary.

Sincerely,


Alan Robbins

Lacey Porrovecchio

From: Matt Jensen
Sent: Friday, August 11, 2017 3:57 PM
To: Trustees
Cc: Lacey Porrovecchio
Subject: Personnel Recommendations
Attachments: 20170811153648041.pdf

Trustees,

During the last meeting, I mentioned we would have some personnel hiring recommendations prior to the scheduled August 23rd meeting. I would like to administratively approve the following, so that they could get started with their respective assignments. If you would like for me to schedule another meeting for these folks, please let me know by the end of the day Monday, August 14th. Also, if you would like to have a meeting, please let me know if you have a preference between Tuesday the 15th or Wednesday the 16th.

Thanks
Matt J

Roger Vanlandingham
Food Service Director

I would like to recommend Mr. Vanlandingham for the position of Food Service Director. Roger has many years of experience as a successful chef and business owner. He currently owns and operates Sriracha Thai Wok in Kalispell and prior to that, served as the Chef of Tamarack Alehouse and Grill in Lakeside. Roger is eager to take on the position and I believe possesses the knowledge and creativity to grow the program.

Mrs. Kirby is leaving big shoes to fill, but I believe Roger has what it takes to fill the void. He will be immediately tasked with reorganizing the existing staff and menu to accommodate the opening of the high school serving areas.

From Mr. McGill (Ricky Sass has submitted her retirement notification)

Lisa Campbell
Custodian

I would like to recommend Lisa Campbell to fill the custodial position. Lisa has subbed at the district and proven she can follow direction, pays attention to what needs to be done and is a great team player. Lisa is not scared to get her hands dirty and has a medical background from her experience with Bigfork QRU, so she pays attention to areas needing disinfecting. I feel Lisa would be a great addition to our custodial team.

From Mr. Robbins and Mrs. Clark
Shannon Varner
High School/Elementary Secretary
Recommendation is attached

From Mr. Creamer

Josh Feller
Assistant Volleyball Coach (JV)

Please consider Josh for the position of JV Volleyball Coach/Assistant Head Coach at Bigfork High School. Josh is a teacher at BHS and has coached wrestling and track in Bigfork. Although he has never coached volleyball before, he has an opportunity

to learn from an exceptional teaching coach in Schuyler Baird. Josh is a sports fan and understands many aspects of athletics, and as such, he will be a quick study in Volleyball. Josh knows the students well and is well-equipped to be an assistant coach.

Jim Blow

Assistant Volleyball Coach (Volunteer)

Please consider Jim for a volunteer coach for the Volleyball program at BHS. Jim is a retired teacher and coach from Ronan as well as a retired Navy Veteran. He comes highly recommended from Ronan as a basketball and football coach, but would like to help with Volleyball so he can learn the sport. He interviewed for the JV job but was edged out by Mr. Feller because Mr. Feller is on campus and knows the students. If approved, he will become an excellent asset for our athletic department.

Lacey Porrovecchio

From: David Creamer
Sent: Tuesday, August 15, 2017 12:31 PM
To: Lacey Porrovecchio
Subject: Recommendations

Lacey,

Here are some more recommendations and a note about a previous recommendation. Let me know what else you need.

Rick Baird
7th Grade Volleyball Coach

Please consider Rick Baird for the position of 7th grade Volleyball Coach at BMS once again this year. Rick is a retired librarian at BHS and a BHS grad. His daughter, Schuyler, is the head Volleyball Coach at BHS. Rick knows the sport of volleyball extremely well and is the perfect addition to the Middle School program, as our priority is teaching fundamentals at that level. He is extremely organized and flexible for the changes that are inherent in Middle School sports. He has also coached this same group of girls in basketball.

Brian Truckey
Assistant Boys' Soccer Coach

Please consider Brian Truckey for the position of Assistant Boys' Soccer Coach at BHS. Brian has coached wrestling at track at Bigfork, and has volunteered and worked in several other capacities in the District. He is energetic and knowledgeable about Soccer. He will provide much needed assistance for Coach Feise, who was operating on his own.

Tyson Roe
Assistant High School Football Coach

Mr. Roe was initially approved as a volunteer assistant coach. One of the paid positions came available in recent weeks as Ed Buttrey will be pursuing an opportunity that may take him away from the program from time to time. Ed will stay involved as a volunteer, but has offered his stipend to Mr. Roe, who will be around daily and would coach the JV team along with Coach Epperly. We indicated early this summer that this may be a possibility.

DC

Lacey Porrovecchio

From: Lacey Porrovecchio
Sent: Tuesday, August 01, 2017 6:42 AM
To: Lacey Porrovecchio
Subject: FW: Recommendations

From: David Creamer <dcreamer@bigfork.k12.mt.us>
Date: Monday, July 31, 2017 at 12:20 PM
To: Lacey Porrovecchio <lporrovecchio@bigfork.k12.mt.us>, Matt Jensen <mattj@bigfork.k12.mt.us>
Subject: Recommendations

Josh Feller

Assistant Volleyball Coach (JV)

Please consider Josh for the position of JV Volleyball Coach/Assistant Head Coach at Bigfork High School. Josh is a teacher at BHS and has coached wrestling and track in Bigfork. Although he has never coached volleyball before, he has an opportunity to learn from an exceptional teaching coach in Schuyler Baird. Josh is a sports fan and understands many aspects of athletics, and as such, he will be a quick study in Volleyball. Josh knows the students well and is well-equipped to be an assistant coach.

Jim Blow

Assistant Volleyball Coach (Volunteer)

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BIGFORK HIGH SCHOOL

P.O. Box 188, 600 Commerce Street

Bigfork, MT 59911

Phone: 406.837.7420 Fax 406.837.7245

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August 16, 2017

Board of Trustees:

I would like to recommend Mr. Thomas Mouch as a K-12 substitute teacher for Bigfork School District. Mr. Mouch is a retired Social Studies teacher from Ohio with 25 years of teaching and coaching experience. He impressed me during his interview as one of special teachers that students would gravitate to. He wants to return to the school as a substitute because he sincerely misses being in schools with kids. Mr. Mouch has a very calm demeanor but also conveys that he is very much in control. He has good intuition with kids and adults and comes across as one who is very genuine. I am excited that Mr. Mouch wants to serve as a substitute in our building and am confident that he will be one of our top substitutes as teachers become aware of his background and skill set. His passion for teaching, his calm demeanor, and his love of kids will make him an excellent substitute for Bigfork School District.

Sincerely,

Alan Robbins

Bigfork High School Principal



BIGFORK HIGH SCHOOL

P.O. Box 188, 600 Commerce Street

Bigfork, MT 59911

Phone: 406.837.7420 Fax 406.837.7245

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August 16, 2017

Board of Trustees:

I would like to recommend Mr. Henry Maher as a 6-12 substitute teacher for Bigfork School District. Mr. Maher graduated last spring from U.M. Missoula with a teaching degree in Secondary English and Theatre Arts. He will be living in Bigfork this year and is excited about continuing working with kids as a substitute teacher. Mr. Maher impressed me during his interview with his reflective nature coupled with a sincere love of working with kids. His passion is Theatre Arts and he almost seemed to approach his view of the classroom and interaction with students as a director approaches working with their cast of actors. He has a warm engaging approach with his communication while having a logical and sequential approach to solving problems or challenges. He has worked with kids in his student teaching setting, as a camp counselor, and during his required college field experiences. I believe that Mr. Maher's education as a teacher, his strong desire to work with kids, and his warm nature will make him an excellent substitute for Bigfork School District.

Sincerely,

Alan Robbins

Bigfork High School Principal



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Bigfork, MT 59911**

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August 16, 2017

Board of Trustees:

I would like to recommend Heather Steiner as a K-12 substitute teacher for Bigfork School District. Ms. Steiner has a Masters degree in Sociology/Criminology from the University of Montana and she is also a certified substance abuse counselor. She has experience working in school as a substitute teacher, soccer coach, volleyball coach, and as a parent volunteer. Ms. Steiner has a passion for working with kids and especially loves working with teenagers. In her words, she likes the rebellious nature of teenagers and finds time spent with them to be very enjoyable. Her educational background, previous experience as a substitute, and passion for teenagers will make her a very valuable substitute for our district. I can envision Ms. Steiner being one of our substitutes that teachers frequently request and I have full confidence that she will fully implement all of a teachers daily lesson plan.

Sincerely,

Alan Robbins
Bigfork High School Principal



BIGFORK PUBLIC SCHOOL DISTRICT 38

*P.O. Box 188, 600 Commerce Street
Bigfork, Montana 59911
Phone: 406.837.7400 Fax: 406.837.7407*

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August 17, 2017

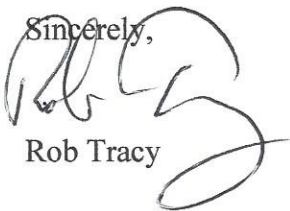
To: Board of Directors

From: Rob Tracy

Subject: Thad Clock

I am requesting the Board approve Thad Clock be hired to drive for District activities as needed. Thad is owner of Clock Enterprises and is currently a contract driver on Rte.10. With the retirement of one driver plus a shortage of bus drivers all over the Valley, I am forced to draw from our pool of contract drivers.

Sincerely,



Rob Tracy